

**CLINTON COUNTY AREA SOLID WASTE AGENCY**  
**JULY 9, 2020**

9 PRESENT

Chairman Varner called the meeting to order at 6:30 PM. Roll call was taken; those present were;

Clinton – Schemers  
Camanche – Varner  
Goose Lake – Farrell

Clinton County – Determann  
Andover – Kedley  
Grand Mound – Fischer

DeWitt – Chrones  
Delmar – Goodall  
Low Moor – Pray

We have 9 votes present; 5 votes needed for majority and 7 needed for a super majority.

Low Moor made a motion to approve the June 11, 2020 minutes. Clinton seconded. Motion unanimously carried.

**AUDIENCE COMMENTS:** None

**UNANIMOUS CONSENT CALENDAR:** Clinton made a motion to approve the Unanimous Consent Calendar. Camanche seconded. Motion unanimously carried.

**DIRECTOR OF OPERATIONS AND EDUCATION REPORT –**

- A. Fiscal Year 2020 Audit Proposals – I sent out requests for proposals to multiple potential auditors. Nobody returned a proposal. I have since been in contact with the State of Iowa Auditor's office and staff there would still like to submit a proposal. I told them we would welcome a proposal. So hopefully we will be able to get a proposal from the State and approve it at the next meeting.
- B. Updates to Job Descriptions – I have received a package of job descriptions examples from the Des Moines County Landfill near Burlington. I am also working with other facilities to get more examples of job descriptions, including Great River Solid Waste in Fort Madison.

Clinton: Do the other facilities have some matching job descriptions? Seward: Yes.

**ENGINEER SITE REPORT – Andrew Phillips of Barker Lemar (Evora Group)**

- A. Landfill Activities Status ATTACHMENT # 1  
The report next month will have all the new contracts listed.

Liner crews are working on site for the new cell. Going well so far.

Barker Lemar did change its name to Evora Group.

- B. West Landfill Repairs – I met with Jeff Rittmer and Brad out at the site. Vegetation is growing better. We went over the site and looked over all the potential work. Work will have to take place to grade the site to drain better.

**LANDFILL OPERATIONS REPORT – Jeff Rittmer of Rittmer, Inc.**

- A. Getting everything dressed up pretty nicely with the construction project.

Weather has stayed dry for us to get some work done.

Tonnage has appeared to pick up. Seward did confirm that. Houses have started to come in.

DeWitt: Should we have a construction waste only area (C&D only area)? Would we follow the same or similar rules?

Seward: There are places that do run a separate C&D cell. We would need some space in order to have one.

Seward: We cannot put C&D down in the first four feet above the liner, the first lift. So it will have to go into the old cell areas.

Seward also believes as far as a rules go with a C&D only area, it would have to only be covered every seven days.

Rittmer plans to take it to the old cell until we need space. We're going to try to utilize that cell.

DeWitt: I'm glad you guys have a plan for that material.

Clinton: Do you keep a map of where materials go? Rittmer: You're going to have an idea of where a certain day's worth of fill goes. Seward: we have a pretty good handle of where things go.

#### **COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS:**

DeWitt: There is a delay in where we want to place a roll-off container for single stream recycling for the county test program. The delay is due to construction. Expected completion is in August for the road. I would like to place the container in place by September 1<sup>st</sup> for the test. I will be in communication with you about that.

#### **UNFINISHED BUSINESS**

##### **A. Landfill Phase 2 Update –**

Seward: Change of condition took place. Something came up that was not in the design. A \$15,000 cost was associated with a "French Drain" that had to be installed. It's not a change order because it was not in the original design. The expense was approved by Chairman Varner and the Executive Board.

Water was found in a sand seam near the grade layer. It was turning soils to mud. It was fixed and the project is moving forward.

Camanche: I came out and looked at it. There was a lot of water. The longer we waited to fix it, the more expensive it was going to get.

Rittmer: created a channel drain with clean rock.

Seward: You can't tell it was wet under the drainage layer now.

The drain came in less than Rittmer initially estimated.

##### **B. West Landfill Repair Proposals - PROPOSALS #1 & #2**

- i. Rittmer, Inc. Proposal – Rittmer has submitted a proposal. The bulk of the work would include grading, fabric, and rock, not to exceed \$50K. Other ancillary items, such as sediment fence, seeding, etc. have been included as additional line items.

Andrew Phillips: Rocked areas will be a passive evaporation area for leachate.

DeWitt: Ballpark, how many acres would need to be seeded? Rittmer: around two. 100 feet of silt fencing should work.

Phillips: going to borrow from sides and drainage channels to reduce the haul distance and potential damage to the capped areas.

DeWitt: Amount to hopefully not to exceed \$58K approximately.

Clinton: The report says ground was damaged by fertilizer equipment. Who's equipment?

Seward: It was brought in by the people haying the ground. We have had an informal agreement to mow the cap. We plan to change that. Rittmer will be mowing the cap in the future and we will be keeping people off the cap.

Clinton: So essentially we're fixing a problem created by another party.

Clinton also some issues with the way the Barker Lemar report was worded saying it should have indicated settlement over time brought some of the need for this on.

DeWitt: How long ago was this closed? Seward: late 1980s/early 1990s.

DeWitt: From the financial side of this, can this come out of closure/post closure?

Seward: We have requested a variance from DNR. IN conversations with DNR a general verbal agreement was essentially given. But no official ok has been provided on this yet. Request has been sent to DNR and we are waiting for the official agreement.

DeWitt: When you do get approval for that please e-mail the board.

Delmar made a motion to approve the Rittmer proposal. Clinton County seconded. Roll call vote was taken.

Clinton – Schemers - Yes  
Camanche – Varner -Yes  
Goose Lake - Farrell - Yes

Clinton County – Determann -Yes  
Andover – Kedley – Yes  
Grand Mound – Fischer – Yes

DeWitt – Chrones – Yes  
Delmar – Goodall -Yes  
Low Moor – Pray - Yes

Motion passes 9-0.

- ii. Barker Lemar Engineering Proposal - Barker Lemar (Evora) has submitted its proposal for construction observation, surveys, and reporting. The proposal is for \$14,700.

Phillips: We hope to be able to come in under this amount if the project is finished earlier.

DeWitt: Do we have any other agreements where land could potentially be damaged? Clinton is there a damage clause in a contract for other areas?

Seward: I believe the mowing and haying of the East landfill has damage addressed in the contract.

Rittmer: Muscatine also has its cap areas mowed.

Grand Mound: I've been on the land. It's settled over time. The rutting is not the major issue. I'm sure it was done correctly when it was closed, but it's just settled.

Delmar: I think a number of years ago we had to regrade this.

Phillips: Wild parsnip is growing there. It can cause burns. That needs to be controlled. We want to control weeds.

DeWitt made a motion to approve the Rittmer proposal. Grand Mound seconded. Roll call vote was taken.

Clinton County – Determann -Yes  
Andover – Kedley – Yes  
Grand Mound – Fischer – Yes

DeWitt – Chrones – Yes  
Delmar – Goodall -Yes  
Low Moor – Pray - Yes

Camanche – Varner –Yes  
Goose Lake - Farrell - Yes  
Clinton – Schemers - Yes

Motion passes 9-0.

**NEW BUSINESS:**

**A. Fiscal Year 2021 Budget Resolution**

**RESOLUTION # 1**

Seward: We have some reserve funds here that are generated by groundwater fees, which could fund some capital projects that would then not have to come out of the main reserve funds.

DeWitt: How does the funding go back into those accounts? Seward: about \$2 K per month goes back into the smaller account and about \$5K goes back into the larger account each month. That comes from fees on each account per ton.

DeWitt: How many years would it take to get that money back into the account? Seward: About 25K would go back into the smaller account annually. About 60K would go into the larger account each year.

DeWitt: I'm thinking about taking so much in one year.

Seward: There is a smaller account with about \$316K in it. It generates about 2K per month. The groundwater tax account would fund a suggested ATV purchase and purchases of a Hooklift truck for the public drop off, and a pickup truck and snow plow to help replace the 1995 GMC truck and plow.

There is a larger account for recycling related expenses. That account generates about 4-5K dollars per month. The groundwater recycling account would fund a new skid loader for the recycling center and building repairs and renovations to the recycling center.

As for general budget expenses, the cell is more than half expensed up to this point. There has been an increase in disposal costs for the RCC. Also the electronic waste recycling credit for the trade of the baler has been exhausted, so e-waste disposal will cost more.

This proposed budget also proposes using \$300K in reserves to help offset cell costs.

The proposed budget was reviewed by the small committee and recommended for approval.

Andover: a lot of the issues center on safety. We haven't spent some of this money in so long.

DeWitt: If the committee reviewed this and feels strongly about it, then that's what we should do.

Low Moor: We talked about breaking it up into multiple years for recycling building repairs, but decided not to do that.

DeWitt made a motion to approve the budget. Clinton seconded. Roll call vote was taken.

DeWitt – Chrones – Yes  
Delmar – Goodall -Yes  
Low Moor – Pray - Yes

Camanche – Varner –Yes  
Goose Lake - Farrell - Yes  
Clinton – Schemers - Yes

Andover – Kedley – Yes  
Grand Mound – Fischer – Yes  
Clinton County – Determann -Yes

Motion passes 9-0.

**EMERGENCY BUSINESS:**

**A. Furnace & A/C unit in Office:**

Seward: current furnace and A/C is 30 years old. One of the brackets in the furnace is starting to break and is non-repairable.

Proposals from RHA and Kelly Heating and Air Conditioning.

Clinton made a motion to accept the RHA proposal for \$6,080. Andover seconded. Roll call vote was taken.

Camanche – Varner –Yes  
Goose Lake - Farrell - Yes  
Clinton – Schemers - Yes

Andover – Kedley – Yes  
Grand Mound – Fischer – Yes  
Clinton County – Determann -Yes

Delmar – Goodall -Yes  
Low Moor – Pray – Yes  
DeWitt – Chrones – Yes

Motion passes 9-0.

DeWitt made a motion to adjourn; until August 13th, 2020, at the Recycling Center at 6:30 PM. Adjourned at 7:32 PM.