

**CLINTON COUNTY AREA SOLID WASTE AGENCY
OCTOBER 8, 2020**

8 PRESENT

Chairman Varner asked for a moment of silence to remember Board Member Patsey Farrell from Goose Lake, who passed away recently.

Chairman Varner called the meeting to order at 6:30 PM. Roll call was taken; those present were;

Clinton – Schemers	Clinton County – Determann	DeWitt – Chrones
Camanche – Varner	Andover – Kedley	Delmar – Goodall
Grand Mound – Fischer	Low Moor – Pray	

We have 8 votes present; 5 votes needed for majority and 6 needed for a super majority.

Andover made a motion to approve the September 10, 2020 minutes. Low Moor seconded. Motion unanimously carried.

AUDIENCE COMMENTS: None

UNANIMOUS CONSENT CALENDAR: Low Moor made a motion to approve the Unanimous Consent Calendar. Delmar seconded. Motion unanimously carried.

DIRECTOR OF OPERATIONS AND EDUCATION REPORT –

- A. Job Description Updates – We have received another set of job descriptions. This set from Scott County. I'm comparing the three sets of job descriptions we have received and I'm working to update our staff members' descriptions.

ENGINEER SITE REPORT – Evora – Andrew Phillips

- A. Landfill Activities Status ATTACHMENT # 1
Cell was approved. As of today, pumps are working drawing water down in cell. He talked with Rittmer's staff about sediment in cell.

Inspections were performed. Closed area, north ravine, needs to get some more grass established. Dirt is mainly clay. Mix in mulch in seeding areas to help provide some organics. Some intermediate cover will be needed where Rittmer will not be accepting trash for some time.

I have some future items. Back up leachate lift station pump should be thought about. We also need a good road to the lagoon. Seward: I believe this is the original pump from 2005 when lagoon was built.

DeWitt: Who's going to get us some pricing on something like that?

Phillips: We can do that, but sediment from around manholes will need to be removed by Rittmer.

Grand Mound: What if we put a new one in and rebuild the old one? Phillips: That is an idea.

DeWitt: Is this a project that needs to be done in 2020 or 2021? Phillips: Don't have to do it now, but it's something to keep in mind.

Low Moor: Would you leave the new one on the shelf until you need it? Phillips: Likely.

DeWitt: Need to know how much this is going to cost.

Jeff Rittmer: It's similar to a pump in a sanitary lift station.

Seward: Need to do this while lagoon is low to provide us with a fudge factor.

Phillips: We will work on getting you an estimate.

The other question that Rittmer had been is we expanding the lagoon? Based on the 7 day calculations we are not planning on that right now.

Clinton: Is there going to be more water coming out of there?

Seward: The thought is as you go up in the air you would be generating less water because the bottom layer is not open to water. The water sheds off of the fill. Rittmer has proven that with cover you generate less leachate with its work in Muscatine.

Clinton: If we are planning to discharge more, then we need to let the city know.

Seward: We do. Every time we discharge, we have to notify the city and get an amount approved.

Rittmer: This was asked to see if we could accommodate more leachate just in case.

DeWitt: How much does a just in case cost? Seward: A new lagoon would be quite expensive. We last built one in 2005.

Phillips: We have built lagoon expansions in the past few years. Those cost \$200K to \$250K. I don't know what one would cost here.

DeWitt: Could you put together a plan for something like this? Phillips: I could have Brian Rath put together a rough estimate.

Seward: We should be fine right now, but let's plan on this before the next cell.

Phillips: I will check on those.

LANDFILL OPERATIONS REPORT – Jeff Rittmer of Rittmer, Inc.

We've reseeded. No growth yet. No issues on our end.

COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS:

DeWitt: Brad please contact Steve Lindner at the City of DeWitt and coordinate with Republic Services for the recycling dumpster in DeWitt.

Low Moor: City of Low Moor had a large item pick up. Camanche Disposal did a phenomenal job.

UNFINISHED BUSINESS

- A. Storm Debris Update – We're up to more than 9100 vehicles with brush since the derecho. The Executive Board discussed the situation and extended the free brush until the end of October. A press release was issued stating such.

The grinding operator did stop by and indicated that grinding would likely take place in November after the free brush was stopped.

I also got in touch with state emergency management officials. We may charge a loading fee for mulch, however, if patrons would like to load their own mulch for free, then they can.

DNR did give us a variance to be able to burn brush until next August, if we choose that route.

And we've also been approached with a third option. Markman Peat has approached us about taking the unchipped pile. Markman would have the brush loaded into semis, grind it themselves and sell the mulch themselves. Markman would like to know if we are interested in such a deal.

Grand Mound: I think burning would be expensive because we would have to have somebody there watching it.

Clinton County: I think if the state is going to come in grind it that's best.

DeWitt: they can come and take it on their own.

Phillips: I'd be concerned with the potential amount of semis.

Seward: We would want some form of insurance if they're performing activities on your property.

Clinton: I'd let the state come in on their date and grind, but let them take some before grinding.

Grand Mound: Let them load their own stuff. With insurance.

Clinton County: Caveat with how many trucks per day. Set an amount per day, load their own, and when state gets here it's done.

Clinton: It's your discretion on how many trucks you want.

- B.** Landfill Phase 2 Update – Landfill Cell is open and accepting garbage.
- B.** We have requested quotes on used trucks. Nothing has been returned yet and some of the feedback is that with the derecho and hurricanes in the south that used vehicles have been harder to find. We will keep pushing for some used quotes.

The city of DeWitt has approached me about selling one its dump trucks.

Mileage: 37,774, Engine: CAT, Transmission: Allison. The city has been advised by the dealer that the value for the truck is between \$15,000 to \$20,000. Likely selling this through sealed bid.

Seward: I could work with the Executive Board to come up with a price not to exceed a certain amount.

Low Moor made motion to have Executive Board decided on this dump truck. Camanche seconded. Roll call vote was taken.

Clinton – Schemers - Yes	Clinton County – Determann -Yes	DeWitt – Chrones – Yes
Camanche – Varner -Yes	Andover – Kedley – Yes	Delmar – Goodall -Yes
Grand Mound – Fischer – Yes	Low Moor – Pray - Yes	

Motion passes 8-0.

NEW BUSINESS:

- A.** Public Drop Off Operations Proposal – The employee at Pubic Drop Off resigned September 23rd. Rittmer has brought a proposal to run the drop off.

Low Moor: Who's taking care of this right now? Seward: Combination of existing staff. It's not optimal.

According to Jeff Rittmer, he would not use our truck or equipment. Proposal was for \$8500 per month. Proposal would also include Saturday operations.

Rittmer: It's not a full time job.

Seward: Total benefits package including salary, IPERS, and insurance amounted to \$54,409 last year.

DeWitt: That's about twice that amount now. Rittmer: You wouldn't be purchasing a truck and you're not accounting for wear and tear on the equipment or fuel.

Rittmer: My honest opinion is you do it with people you have on your payroll now.

DeWitt: You said it's not even a full time job.

Rittmer: I was not asked to, but if you asked I would take two employees and run drop off and recycling center.

Rittmer: My opinion is that the work at recycling doesn't warrant two full time people. Andover: How many people do we have? Seward: Three.

Camanche: That would be \$102K per year. How long of a contract would you want? Rittmer: Could try it for a month if you wanted.

DeWitt: If you looked at breaking out the truck over five years and other incidentals and a salary/benefits package, then it's about \$90K per year. It's close in that regard.

DeWitt: The other conversation about recycling is something I don't think I want to talk about right now. I'm not sure I want to swallow \$8500 a month for something that you feel is a part time thing.

Camanche: I want get the monkey off Brad's back, too. What if we looked at this for a month?

Phillips: Can recycling help out? They don't seem as busy. How much down time do they have?

DeWitt: I like the idea of the hourly and how could we have it work with the down time.

Low Moor: Why is it not ideal to work with existing staff?

Seward: Site supervisor has been loading lately. We're down our skid loader at recycling, which is being repaired. The loader from public drop off is up at recycling right now.

Grand Mound: Didn't it sit for three days in PDO? Seward: It did, but it should be moved within 48 hours. We have to have it cleaned up before 3:30 on Friday afternoon.

Grand Mound: Basically Jeff is going to try to do this 1-2 hours per day. Rittmer: Yes.

DeWitt and Grand Mound figured the hourly rate would be between \$165 to \$177 an hour. Rittmer: I normally get \$225 per hour for the haul truck. DeWitt: It's going to cost us more to do it hourly.

Clinton: It's slower up at recycling and we have three employees. Can't we spare one for PDO?

Grand Mound: Time management issues. DeWitt: It's something that needs to be addressed.

DeWitt: I'm not sure we're going to have a resolution to this right now. Low Moor: But we need something in the meantime.

DeWitt: I want your employees to do more work. Seward: Absolutely. Grand Mound: I agree,

Clinton to Seward: Maybe they need to follow your lead. You seem to be busting your hump around here. Every time I see you you're doing something.

Clinton: Should we stagger hours?

Low Moor: I am encouraging you to make this work with existing staff.

DeWitt: Thanked Rittmer for proposal and offering to help. Seward: Rittmer has offered to help since the resignation took place.

Seward: I think we need to have somebody up at recycling to take trucks in, but it does not preclude two people from loading and trucking out the PDO materials to the landfill.

Andover: Do job descriptions have other duties as assigned in them?

Seward: Other duties are in job descriptions.

Grand Mound: There's work at recycling, but there is also time being wasted.

Seward: Plant is clean. Maybe there's not enough work.

Low Moor: Meet with Recycling staff and explain to them that job duties are changing.

B. Credit / Debit Card Payment Acceptance Policy PROPOSAL # 1

Before you is a credit and debit card payment acceptance policy. This is part of a clean up for the audit to show we are in compliance.

Clinton: At the end of the document, add restitution after criminal charges, as an amendment.

DeWitt made a motion to amend the document. Andover seconded. Motion unanimously carried.

DeWitt made a motion to approve the amended policy. Grand Mound seconded. Roll call vote was taken.

Clinton County – Determann -Yes	DeWitt – Chrones – Yes	Camanche – Varner –Yes
Andover – Kedley – Yes	Delmar – Goodall -Yes	Grand Mound – Fischer – Yes
Low Moor – Pray - Yes	Clinton – Schemers - Yes	

Motion passes 8-0.

C. Board Member Passing / Transition- As many of you know Patsey Farrell, our Goose Lake Rep passed away recently. The Mayor of Goose Lake has said they will appoint a new rep at the next city council meeting. Also, Low Moor requested that this be on the agenda.

Low Moor accepted monetary donations on behalf of the board for the Patsey Farrell Memorial Fund.

Delmar: Trevor Willis, former board member, has a benefit on the 23rd of October at Imperial Lanes in Camanche.

EMERGENCY BUSINESS:

- A. LED Lighting Proposal: One item that didn't make the agenda. I spoke last week with John Hutchcroft of Yellow-Blue L-E-D lighting out of Bettendorf. They are working on with Alliant Energy on a rebate and incentive program to re-lamp small businesses and organizations with LED lights. Initial estimates to replace all of the lights in all three buildings came back around 9K to 10K after rebates. These numbers are being fine-tuned. The utility rate savings would pay for the project in less than 2-3 years according to Hutchcroft. To put this in perspective, it cost about 10K about 8 years ago to replace lights in just the recycling plant area. The deadline for the program is the end of 2020. Would that be ok with the board?

DeWitt: Could this come out of the building fund? Seward: Yes.

Grand Mound: One of the best things we ever did in Grand Mound.

Clinton made a motion to approve the LED Lighting Project. Andover seconded. Roll call vote was taken.

DeWitt – Chrones – Yes
Delmar – Goodall -Yes
Clinton – Schemers - Yes

Camanche – Varner –Yes
Grand Mound – Fischer – Yes
Clinton County – Determann -Yes

Andover – Kedley – Yes
Low Moor – Pray - Yes

Motion passes 8-0.

DeWitt made a motion to adjourn; until November 12, 2020, at the Recycling Center at 6:30 PM. Adjourned at 7:49 PM.