

**CLINTON COUNTY AREA SOLID WASTE AGENCY
DECEMBER 10, 2020**

9 PRESENT

Chairman Varner called the meeting to order at 6:30 PM. Roll call was taken; those present were;

Clinton – Schemers	Clinton County – Determann	DeWitt – Chrones
Camanche – Varner	Andover – Kedley	
Delmar – Goodall	Goose Lake - Mattis	Low Moor – Pray

Charlotte – Snyder – LATE

We have 9 votes present; 5 votes needed for majority and 7 needed for a super majority.

Clinton made a motion to approve the October 8, 2020 minutes. Andover seconded. Motion unanimously carried.

AUDIENCE COMMENTS: None

UNANIMOUS CONSENT CALENDAR: Low Moor made a motion to approve the Unanimous Consent Calendar. Camanche seconded. Motion unanimously carried.

DIRECTOR OF OPERATIONS AND EDUCATION REPORT –

A. January 2021 Board Meeting – Election of Officers / Board Packets - A quick reminder to anybody leaving the board to make sure your replacement gets his/her contact information to CCASWA for communications. Otherwise, please make sure your city clerk knows to send over the new board member's contact information. January is also typically when the board selects officers.

B. Christmas & New Years' Holiday Hours **ATTACHMENT # 1**
CCASWA's facilities will close at NOON on Thursday, December 24, 2020 in observance of Christmas Eve. The Agency will be closed ALL DAY Friday, December 25, 2020 for Christmas Day.

CCASWA's facilities will close at NOON on Thursday, December 31, 2020 in observance of New Year's Eve. CCASWA will close ALL DAY on Friday, January 1st, 2021 for New Year's Day.

C. Natural / Real Christmas Tree Disposal **ATTACHMENT # 2**
The agency will once again accept Christmas Trees for free from residents from December 26th through January 9th. These will be ground into wood mulch. We usually get about 25-35 Christmas trees roughly.

Clinton: Are you going to send out a press release? Yes.

Camanche: Reminder that objects must be off the trees.

Clinton: Could you send copies of that release to the board members? Seward: Sure.

D. Christmas Light Recycling **ATTACHMENT # 3**
Worn out Christmas lights are accepted through the metal recycling program. The wiring contains metal. This program goes for light strands and wiring year round.

Goose Lake: Can lights be on the wires? Yes.

E. Household Hazardous Waste Shipment - The yearly household hazardous waste shipment went out on December 2nd. A mostly full semi of HHW was shipped to Clean Harbors.

- F. Recycling Building Repairs/Upgrades - Dependable Drain installed a meter to monitor usage this fall in order to properly size a filtration system. Dependable then recently conducted a water sample to see what needed to be filtered. So that process IS moving along. Also the LED lights have been installed. Painting of exterior doors has been finished. More painting is slated to be done.

Low Moor asked about a timeline. Seward: Water testing shouldn't take more than a couple of weeks. Hopefully process should be moving forward soon.

ENGINEER SITE REPORT – Evora

- A. Landfill Activities Status
No Report.

ATTACHMENT #4

LANDFILL OPERATIONS REPORT – Jeff Rittmer of Rittmer, Inc.

No Report

COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS:

DeWitt read letter with positive comments about the new recycling drop off.

Clinton County: Asked if this was the same person who wanted to recycle out by Elwood. Seward: Not sure. The person did not leave name or phone number.

Clinton County and Low Moor: Maybe we should try other areas if it works.

UNFINISHED BUSINESS

- A. Storm Debris / Grinding Update –
The grinding operation started moving in equipment early this month. Not all of the equipment was moved in. So we are still in a holding pattern. One of the employees at the grinding company indicated that once the grinding starts it will be seven days a week and will be from predawn hours to 10 PM at night.

The rest of the equipment has not arrived yet. A lot of communications between county and state, too.

Clinton County: Do we need have somebody there to keep an eye on them for safety? Seward indicated they will have a key and access.

Andover: Should have own equipment and insurance. Seward: We can check on that.

Clinton County: Maybe just check on them the first night of grinding.

Clinton: Make sure gate is closed during non-operating hours.

Goose Lake: Concerned about trucks hauling stuff out and roads. Seward: Wood chips would just be ground right away not removed.

Clinton County: Were we going to be charging a loading fee? Seward: Glad you brought that up. We probably need to set a loading rate for mulch. Seward suggested a \$10 per pickup truck load of mulch equivalent.

Camanche: I think it sounds good.

Andover made a motion to go to a \$10 per load fee per pickup truck load for mulch. Clinton seconded. Roll call vote was taken.

Clinton – Schemers – Yes
Camanche – Varner - Yes
Delmar – Goodall - Yes

Clinton County – Determann - Yes
Andover – Kedley - Yes
Goose Lake – Mattis - Yes

DeWitt – Chrones - Yes
Charlotte – Snyder - Yes
Low Moor – Pray - Yes

Motion passes 9-0.

B. Public Drop Off Operations Update

ATTACHMENTS #5 & 6

The Public Drop Off continues to be run pretty well. I have sent out the new job descriptions for the recycling/PDO team employees.

We have had some employee input that suggested maybe we have one of the three employees be designated to run PDO and leave the other two employees to run recycling. This input did not come from the recycling group. The issues arise when people take time off, then it causes a lot of stress on those backing up the operation. I think the team approach is better for that type of issue.

The recycling group has asked for additional compensation.

Camanche: Am I not correct that there has been push back from other employees on the proposed extra compensation? Seward: There have been discussions about additional wages by other employees.

Low Moor: Have you been able to do wage comparisons? Seward: I was able to do some wage comparisons based on a 2018 survey for neighboring counties. We're not close. Everybody is under those rates. Across the board.

Clinton County: I don't want to bring wages up mid-year. We can look at it when we do wages next year.

Andover: I agree. It seemed there was down time there. Maybe we revisit it after more time.

Low Moor: We've been giving them a decent increase each year without giving them an increase in responsibilities over the years.

Andover: We're still working within their normal hours.

Camanche: How much time are they spending at drop-off? Seward: Probably about three or three and a half hours. It's not all three at once. One person loads and another trucks it to the landfill.

Goose Lake: Are they getting more hours? Seward: They are doing this in the frame of an eight hour day.

Low Moor: Can we bring the wage survey to the wage committee? Andover: I think that's a good idea.

Clinton made a motion to convene the wage committee. Andover seconded. Roll call vote was taken.

Clinton County – Determann - Yes
Andover – Kedley - Yes
Goose Lake – Mattis - Yes

DeWitt – Chrones - Yes
Charlotte – Snyder – Yes
Low Moor – Pray - Yes

Camanche – Varner - Yes
Delmar – Goodall – Yes
Clinton – Schemers – Yes

Motion passes 9-0.

NEW BUSINESS:

A. COVID-19 Leave Policies

ATTACHMENT # 7

Attached is a guidance document from the department of labor regarding leave for COVID-19. The guidance runs through the end of the year. The guidance says for a COVID-ill employee, he/she will get two weeks of paid sick leave. For an employee caring for a COVID-ill or affected child, two-thirds pay is granted by the guidance for two weeks of additional sick time. Currently this guidance ends December 31st.

Seward: Do we leave this alone until the next guidance comes out?

Low Moor: I think we should leave it alone.

Delmar: Is this per occurrence, per season, or per lifetime? What is it? How are going to deal with this in cases of multiple children, etc.?

Andover: Doesn't this say one time?

Delmar: It's an issue where I work. This might come up on multiple occurrences.

Camanche: leave policy as is.

B. Auto-Shredder Residue Material – I have been approached by a trucking company that hauls auto shredder residue from Monona, Iowa in Clayton County. This company hauls this material to landfills in Illinois, Wisconsin, and even to Dubuque and Waterloo. The trucking company also backhauls out of ADM. This material can be used for alternative daily cover. Apparently Scott County currently uses similar materials for such. The trucking company is aware of that also.

Simple M Trucking is asking to bring in 3-5 semi loads a week at about 23 tons per load. The company is asking for a rate of around \$15 per ton. Thoughts?

Rittmer has come on board in support of this.

Goose Lake: asked what the going rate was for this material? Other facilities are getting paid \$10-\$15 per ton.

Camanche: Even at \$15 that would provide us some other cover material.

Clinton County: Couldn't we try this for a while? Camanche: What are the company's expectations? Do they want a long term? Seward: They suggested trying this material out to see if we liked it or not.

Camanche: Let's give it a shot.

Seward: Talking with Evora, our engineer, officials feel that it should be acceptable by DNR for cover material. If we could get this approved as a daily cover, then we could try it at that rate.

Low Moor: Would we pile this material up to be used later for cover? Yes.

Clinton: Let's try this for a few weeks and then talk about at the next meeting.

Clinton County made a motion to approve a \$15 per ton auto shredder residue rate for alternative daily cover on a trial basis. Andover seconded. Roll call vote was taken.

DeWitt – Chrones - Yes
Charlotte – Snyder – Yes
Low Moor – Pray - Yes

Camanche – Varner - Yes
Delmar – Goodall – Yes
Clinton – Schemers – Yes

Andover – Kedley – Yes
Goose Lake – Mattis - Yes
Clinton County – Determann - Yes

Motion passes 9-0.

EMERGENCY BUSINESS: None

DeWitt made a motion to adjourn; until January 14, 2021, at the Recycling Center at 6:30 PM. Adjourned at 7:24 PM.