

**CLINTON COUNTY AREA SOLID WASTE AGENCY
FEBRUARY 11, 2021**

8 PRESENT

Chairman Varner called the meeting to order at 6:30 PM. Roll call was taken; those present were;

Clinton – Schemers
Camanche – Varner
Delmar – Goodall

Clinton County – Determann
Andover – White
Low Moor – Pray

DeWitt – Chrones
Charlotte – Snyder

We have 8 votes present; 5 votes needed for majority and 6 needed for a super majority.

Clinton County made a motion to approve the January 21, 2021 minutes. Clinton seconded. Motion unanimously carried.

AUDIENCE COMMENTS: None

UNANIMOUS CONSENT CALENDAR: Andover made a motion to approve the Unanimous Consent Calendar. Clinton seconded. Motion unanimously carried.

DIRECTOR OF OPERATIONS AND EDUCATION REPORT –

- A. 2020 Calendar Year Recycling Tonnage Update – The Recycling Center took in about 2365 tons of material in 2020. This was up from just shy of 1800 tons in 2019.
- B. Legislative Update – Seward passed out a sheet with several proposed bills at the state level involving solid waste.
- C. Replacement of Equipment/Vehicles
 - i. Fire Alarm Panel Replacement – I spoke with Simplex and they informed me repairs and modifications could be made to the panel. Certasite balked at making the repairs. Johnson Controls, which represents Simplex, is looking into making the modifications and repairs.
 - ii. Recycling Center Skid Steer - I want to thank Board Member Doug Goodall. He has been helping procure quotes for a new skid steer. We have reached out to Roeder Brothers in Maquoketa, which sells Bobcat; Kunau Implement in DeWitt, which sells New Holland and Kubota; and P&K in DeWitt, which sells John Deere. I am hoping we can have some quotes on a new machine with a trade in to the board next time we meet.

ENGINEER SITE REPORT – Evora Engineering Consultants – Andrew Phillips

- A. Landfill Activities Status – DNR approved the auto shredder residue/soil mix for alternative daily cover.

DeWitt: Does this affect the compaction for Rittmer? Phillips: It should not affect his compaction. Rittmer should be keeping a weekly soil load count for airspace.

DeWitt: When did we start using this? Seward: We have not started yet. I didn't want to get too far ahead without DNR approval. We are setting up account to hopefully bring in starting in March.

DeWitt: We need to make sure we are all on the same page with this and this doesn't negatively affect Rittmer.

Clinton County: If we get too much can we just take as landfill waste? Seward: Yes.

Clinton County: What's our deal? Seward: \$15 per ton.

LANDFILL OPERATIONS REPORT – No Report

COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS: None

UNFINISHED BUSINESS

- A.** Auto-Shredder Residue Material Update – The DNR Approved the Auto Shredder residue for the alternative daily cover mix. We are in process of setting up an account for the material and arranging for the first loads to come in. We will talk with Jeff Rittmer.

Clinton County: Can we get a few pictures of the material, out of curiosity? Seward: Yes.

- B.** Wage Committee Meeting Update – The wage committee met and had an initial conversation regarding a wage survey. It was determined that the wages of the agency were significantly behind at all positions of those surveyed. The wage committee plans to meet at least one more time to go over wages before making recommendations on how to approach the wage gaps. The committee wants more information and discussion on potential plans.

Camanche: The wage differences are pretty substantial. I looked at comparisons and I was embarrassed.

Low Moor: And that's just to get these wages to an average, not the top tier.

Andover: With the wage committee we are still working on updating the job descriptions? Seward: Yes. There are toughest two job descriptions left. One is about four positions in one job and the other employee wants to make sure that we are including all duties.

- C.** Website Update/Redesign Proposals

PROPOSALS # 1 & # 2

We have two proposals to redesign our website. Informatics of Cedar Rapids provided us with a bid of \$14,815. Tag Marketing of the Quad Cities provided us with a bid of \$13,500. In my opinion both would provide a good website. The good news is this is an approved example of something we can use money from in the retained use fees. So we could use some of the \$600 K account for that.

DeWitt suggested reaching out to Augustana College in Rock Island. They have an internship program for nonprofit websites.

Clinton: We have to look at the monthly maintenance fees, too. Seward: Both companies have a maintenance plan.

Low Moor: what about with wind and weather closures? Seward: I mentioned to both companies that we would like some sort of marquee function to be able to update for weather situations, etc.

Clinton County: City has a text alert program. Clinton: Said city clerk handles it.

Clinton: I think this is a lot of money. It's not an interactive website.

Clinton: To add the board minutes to the website is not a lot of time. And we've talked about paring some of those board minutes files off the website.

DeWitt: I think the next question for Tag is there a better deal you can give us with the monthly maintenance fee, too. As we only plan to use up to four hours per quarter.

Clinton: Make sure to inquire about the banner. I think that's a good idea.

Low Moor: How often do you update the website now? Seward: About once a month. Minutes and calendar get updated.

Seward: I think our website is out of date and it needs to be dealt with. If we aren't comfortable with this amount of money, then we will need to revisit this.

Seward: Off topic: but let city staff members know myself and Scott County will be contacting them for information for Recycle Right Magnets that will be mailed out around Earth Day in April. It will have our information on there, too. This program is being paid for by a grant to Scott County.

Low Moor: Maybe we should post more on Facebook and Twitter. Seward: I do post information on Facebook and Twitter.

Camanche made a motion to table the website proposals. Andover seconded. Motion unanimously carried.

NEW BUSINESS:

A. Updated Bank Account Depository Resolution

RESOLUTION # 1

This is our standard bank depository resolution. This will have to be updated again later this year if we decide to switch banks. However, for now we have to get this in effect for the short term.

Low Moor made a motion approve update depository resolution. Andover seconded. Roll call vote was taken.

Clinton – Schemers – Yes
Camanche – Varner – Yes
Delmar – Goodall - Yes

Clinton County – Determann - Yes
Andover – White - Yes
Low Moor – Pray - Yes

DeWitt – Chrones – Yes
Charlotte – Snyder – Yes

Motion passes 8-0.

B. Solid Waste Retained Fees Usage Policy

PROPOSAL #3

Before you is a proposed policy that gives the board and staff guidance on how we can utilize funds from the solid waste retained fees.

DeWitt: Is the restroom improvement coming out these retained funds? Seward: Yes.

Seward: We did purchase our trailer and compactor out of the retained fees.

DeWitt made a motion approve the Solid Waste Retained Fees Usage Policy. Delmar seconded. Roll call vote was taken.

Clinton County – Determann - Yes
Andover – White - Yes
Low Moor – Pray - Yes

DeWitt – Chrones - Yes
Charlotte – Snyder – Yes
Clinton – Schemers – Yes

Camanche – Varner – Yes
Delmar – Goodall - Yes

Motion passes 8-0.

Low Moor: Could consultant fees come out of this? Seward: Possibly. I will look into it.

EMERGENCY BUSINESS: None

DeWitt made a motion to adjourn; until March 11, 2021, at the Recycling Center at 6:30 PM. Adjourned at 7:15 PM.