

**CLINTON COUNTY AREA SOLID WASTE AGENCY
MARCH 11, 2021**

9 PRESENT

Chairman Varner called the meeting to order at 6:30 PM. Roll call was taken; those present were;

Clinton – Schemers
Camanche – Varner
Delmar – Goodall

Clinton County – Determann
Andover – White
Goose Lake – Mattis

DeWitt – Chrones
Charlotte – Snyder
Low Moor – Pray

We have 9 votes present; 5 votes needed for majority and 7 needed for a super majority.

Low Moor made a motion to approve the February 11, 2021 minutes. Clinton seconded. Motion unanimously carried.

AUDIENCE COMMENTS: None

UNANIMOUS CONSENT CALENDAR: Clinton made a motion to approve the Unanimous Consent Calendar. Andover seconded. Motion unanimously carried.

DIRECTOR OF OPERATIONS AND EDUCATION REPORT –

- A. Legislative Update – Seward passed out a sheet with several proposed bills at the state level involving solid waste. The list of bills is active after first legislative funnel.

ENGINEER SITE REPORT – Evora Engineering Consultants – Kevin Jensen

- A. Landfill Activities Status – Flow meter replacement under way at lagoon.

Small leachate pump in north unit was replaced. This is not the large pump we just purchase. It was a smaller pump we already had on hand.

Financial Assurance is largely complete. Waiting on audit. Estimated payment is \$86,995. Seward believes that amount is less than last year.

LANDFILL OPERATIONS REPORT – Jeff Rittmer, Jr. – Cleaning up after being closed for police. Litter pickers have been on site addressing spring litter.

DeWitt: Where is Rittmer responsible for litter pick up? Rittmer: A little bit of a gray area.

DeWitt: bags mixed in with mulch. Some bags closer to property boundary fences. What do we do about that?
Seward: We pick it up as quickly and as best as we can. We will assist. We have staff that helps.

DeWitt: We should have a better idea discussed of Rittmer is responsible for. Seward: We can discuss that.

COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS:

DeWitt: Would like to meet every other month or quarterly versus monthly. Issues are not like they were and executive board can handle a lot of issues, too.

Clinton: Talked about the city's gut rehab program for some houses.

Clinton: City will have a million dollar budget for tearing down run down homes next fiscal year.

Delmar: Asked Clinton about the trash along 13th Avenue North and questioned if city will assist in clean up.
Clinton: the area is on a list to be cleaned up.

UNFINISHED BUSINESS

A. Auto-Shredder Residue Material Update – The Auto-Shredder Residue started coming in this week. Seward has some photos for those interested.

B. Website Update/Redesign Proposals

PROPOSALS # 1 & # 2

Two new or updated proposals have been submitted. One was an updated, lower cost proposal from TAG and the other is the proposal from the Augustana College Program.

The TAG Proposal is \$10,500 (page 16). The Augustana proposal is \$250 for the responsive web design, plus \$25 per page. This doesn't include minutes pages, as they are PDF files. We probably have a 10-15 page website. We should be able to get this done for well under my \$2500 approval threshold, if we choose Augustana's proposal.

DeWitt made a motion to go with the Augustana Proposal. Seconded by Clinton. Roll call vote was taken.

Clinton – Schemers – Yes
Camanche – Varner – Yes
Delmar – Goodall - Yes

Clinton County – Determann - Yes
Andover – White - Yes
Goose Lake - Mattis – Yes

DeWitt – Chrones – Yes
Charlotte – Snyder – Yes
Low Moor – Pray - Yes

Motion passes 9-0.

C. Storm Mulch Update - Markman Peat is still interested in our mulched up materials. We have a lot of it. We do have sample waivers from insurance, if they choose to load it themselves. Of course the only way we could charge is if we load them.

Goose Lake: They would be responsible for any damage.

DeWitt: We've got to get rid of that stuff. Seward: We need to leave some for Rittmer.

NEW BUSINESS:

A. Recycling Skid Steer Proposals

PROPOSAL # 3 & OPTIONS #1-6

Before you are six options for skid loaders. The Bobcat options from Roeder Brothers in Maquoketa are the least expensive and most compatible with the work tools we have already.

DeWitt: The only caveat is that we the Clinton County Landfill and we should consider doing business with Clinton County businesses. Roeder Brothers is in Maquoketa in Jackson County.

Seward said he would select option 4 or 6 from Roeder Brothers, if asked. Wants to avoid DEF Fuels.

Delmar did research and would be happy with options 4, 1, or 2. Kunau has a Clinton County business, but those two bids came from Preston in Jackson County.

Delmar: I think we'd be a little happy with the heavier capacity machine, number 4, versus number 6.

Seward: Delmar did most of the leg work on this.

Clinton made motion to approve Option 4, the Bobcat S740 from Roeder Brothers for the price of \$28,126.50 (with trade in of existing Bobcat). Seconded by Andover. Roll call vote was taken.

Clinton County – Determann - Yes
Andover – White - Yes
Goose Lake - Mattis – Yes

DeWitt – Chrones – Yes
Charlotte – Snyder – Yes
Low Moor – Pray - Yes

Camanche – Varner – Yes
Delmar – Goodall - Yes
Clinton – Schemers – Yes

Motion passes 9-0.

- B. Financial Assurance Discussion – Covered by Kevin Jensen previously.
- C. Engineering / Consulting Contracts Discussion – Engineering and Consulting contracts are coming due again. Does the board want to renew with Evora for one year or multiple years? I know in the past some board members have expressed an interest in going out for bid on these items. What are the board thoughts?

DeWitt: We extended this for a year for last year because of COVID. I feel like we need to give ourselves a cushion of six months for this.

Seward: We need to an RFP. Then it could be approved in May.

Seward: Do you want them to bring a one year extension to the table? Then we could work on the RFP and approval in December/January.

Low Moor: We have not put this out for bid since I have been on the board. DeWitt: I want to do it, but I want the time to do it right.

Clinton made motion to request a one year renewal proposal from Evora, with an RFP to go out late in 2021 for services. Andover seconded. Roll call vote was taken.

DeWitt – Chrones – Yes
Charlotte – Snyder – Yes
Low Moor – Pray - Yes

Camanche – Varner – Yes
Delmar – Goodall - Yes
Clinton – Schemers – Yes

Andover – White – Yes
Goose Lake - Mattis – Yes
Clinton County – Determann - Yes

Motion passes 9-0.

- D. Landfill Closure Update – The landfill was closed at the request of the Clinton Police and local authorities Monday, Tuesday, Friday, and Saturday of last week. I can't give out many details, but we did have law enforcement presence on site. Our staff and Rittmer's staff cooperated with police requests. What I can say is that the police presence was not in relation to anything done by staff or the agency.

Clinton County asked about compensation for closure. Seward: Rittmer can bill them for the work. I'm unsure if he is going to bill law enforcement. Insurance has been contacted to see if there is anything that can be done to help. Not sure because the shutdown was done by a government agency.

DeWitt: what are we out? Seward: Lost revenue to us and Rittmer.

Delmar: Where did the garbage go? Seward: City of Clinton hauled to Morrison Landfill twice. Republic went to Upper Rock Island Landfill.

Clinton: This is reason we brought up the grid plan for the landfill.

EMERGENCY BUSINESS: DeWitt: We should stagger contracts so we don't have them all coming due at the same time.

DeWitt made a motion to adjourn; until April 8, 2021, at the Recycling Center at 6:30 PM. Adjourned at 7:23 PM.