

**CLINTON COUNTY AREA SOLID WASTE AGENCY
MAY 13 2021**

8 PRESENT

Chairman Varner called the meeting to order at 6:30 PM. Roll call was taken; those present were;

Clinton – Schemers
Camanche – Varner
Delmar – Goodall

Clinton County – Determann
Andover – White
Grand Mound – Lange

DeWitt – Chrones
Charlotte – Snyder

We have 8 votes present; 5 votes needed for majority and 6 needed for a super majority.

Clinton made a motion to approve the April 8, 2021 minutes. Andover seconded. Motion unanimously carried.

AUDIENCE COMMENTS: None

UNANIMOUS CONSENT CALENDAR: Andover made a motion to approve the Unanimous Consent Calendar. Clinton County seconded. Motion unanimously carried.

DIRECTOR OF OPERATIONS AND EDUCATION REPORT –

A. DNR Site Visit Report

ATTACHMENT # 1

The DNR letter arrived on April 23rd. We were issued a letter of non-compliance for litter control. The situation has greatly improved since the inspection. Litter continues to be picked up regularly and as needed.

B. Legislative Update – Seward handed out bills of interest that are yet up for consideration.

C. Water Filtration / Recycling Center Renovations Update – the agency is working with another plumber after the initial plumber became non-responsive. The filtration testing was passed along to the new plumber. We are working to get an estimate on the fixtures. The filtration system could be rented or purchased. The filtration rental allows for regular maintenance. The purchase does not do so. Rental is \$129 per month. Purchase is \$5398. It's been recommended to go with the rental. The rental amount of the unit is below my purchase threshold. I plan to move forward with the rental, unless the board says otherwise.

The board generally agreed to go with the rental agreement.

D. Memorial Day Holiday Closure: The agency will be closed on May 31st for Memorial Day.

ENGINEER SITE REPORT – Andrew Phillips of Evora Consulting

A. Landfill Activities Status

ATTACHMENT # 2

Phillips did the active area inspection. Results were similar. We need to get seeding going on the south slope of the active areas of the landfill. The dirt is not great. We may need incorporate fertilizer with the seeding. We may have some black dirt in another area. Seeding would be good because we would be touching this up for a while before final cover is attained. Jeff Rittmer and I could run some soil testing and see what the tests say. Both sediment ponds need to be cleaned also. Dirt was being hauled today.

DeWitt asked if a proposal could be drafted for cleaning out sediment ponds.

Phillips also said leachate line jetting may also need to take place. Seward per the code, the lines need to be jetted every three years.

DeWitt asked if we could get a quote for leachate line jetting also.

LANDFILL OPERATIONS REPORT – Jeff Rittmer- No issues, going well. We have until the end of year to cover the sand in the cell.

COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS: None

UNFINISHED BUSINESS:

A. Public Drop Off Operations and Hook Truck

Our hook truck has been down for the past week and a half. Reverse went out in the transmission. So, the transmission needs to be replaced. This is another in a line of repairs that takes the truck down when we need it. On top of that our back up truck went down with what appears to be a water pump issue. We have had to pay Peter's Trucking to haul to the landfill for us. All of this underscores the need for a new hook truck. This hook truck needs to be replaced. It's in the budget for this year and I think we've pushed this one as far as it can go. I think we should trade the existing hook truck in.

Rittmer also said tarps are needed for the truck.

Also, I believe we need to re-evaluate the public drop-off position. We need a person to watch this drop-off area during all hours of the day, not just as they can. A segment of the people is sneaking in tires, appliances, and electronics. A segment of the public is not being honest and doesn't seem to care, so we need somebody to police that area and carry out the duties of that job. Having the recycling center handle these duties, while it seemed like a good idea, it's not. Items get missed. The drop-off doesn't get cleaned and maintained as it used to. The morale is not good.

Clinton: Which one of the three people at recycling are we going to send to drop-off to this? Because we don't seem to need three people at recycling all the time.

Delmar: Do we have a camera down there watching people watch the drop off? Seward: Yes, but scale people are multi-tasking and cannot keep a constant eye on stuff, which is being disposed of.

Camanche: Maybe we need to assign one of the three from up at recycling to the PDO.

Seward: currently it's being addressed by a team. The person who typically drives the truck has physical problems climbing up into the loader. The person who has been loading does not know how to operate the truck. The third person doesn't normally assist unless somebody is absent, but can operate both pieces of equipment.

Andover: So why not place the third person there to work at the PDO? It would be under other duties as assigned by the director.

Seward is worried that this person will not react favorably to such an assignment.

DeWitt: Anybody who has walked in and witnessed what is going on realizes that three people are too much here. We really need to tighten it up.

Andover: Maybe that person will find a niche there at PDO.

Seward: whatever happens with PDO this person would have to understand and be able to help with tasks up at recycling when we are shorthanded.

Camanche: So that's everybody's consensus.

NEW BUSINESS:

A. Evora Engineering Annual Services Contract

Estimated compensation \$60,330. It's pretty similar to last year's contract. Well sampling, methane monitoring, etc. This is a one-year agreement.

PROPOSAL # 1

- B. Evora Engineering Regulatory Assistance Contract** **PROPOSAL # 2**
Not to exceed \$26,000. It's been that amount for a number of years. This is to assist in any dealings with DNR, communications, or assistance with regulations. We don't get very close to spending all of that amount.

This is based on time and materials.

- C. Evora Engineering SCADA/Pump Maintenance Contract** **PROPOSAL # 3**
Not to exceed \$14,900. Remote radios control pumps and communicate with Evora and the landfill office. This is the one that is probably the closest to running into the compensation ceiling.

Clinton County made a motion to approve all three Evora Contract proposals as presented. Seconded by Clinton. Roll call vote was taken.

Clinton – Schemers – Yes
Camanche – Varner – Yes
Delmar – Goodall - Yes

Clinton County – Determann - Yes
Andover – White - Yes
Grand Mound – Lange - Yes

DeWitt – Chrones – Yes
Charlotte – Snyder – Yes

Motion passes 8-0.

- D. Wage Resolution for Fiscal Year 2021-2022** **RESOLUTION # 1**
Earlier this year the Executive Board met regarding a survey of wages. The wages from three similar sized solid waste operations in Boone, Fort Madison, and Burlington, and Scott County were compared. On average our wages are 27.5% below the starting wages of the other four counties. The Executive Board agreed that we could not feasibly address this in one year. The plan is to address this increase over the next three fiscal years. The average increases this year would be 9.21%.

Clinton: Thanks to the Executive Board on working on this January.

Camanche: we're playing catch up. If we keep leaving our people behind, then we will have experienced people walking.

DeWitt: We'll have to evaluate this again next year to see where we're at.

DeWitt: I appreciate all the work the Executive Board did on this.

This goes into effect July 1st and is for one year.

Employee insurance contributions will increase from 8% to 11% of the premium.

DeWitt made a motion to approved the proposed wage resolution. Seconded by Clinton. Roll call vote was taken.

Clinton County – Determann - Yes
Andover – White - Yes
Grand Mound – Lange – Yes

DeWitt – Chrones – Yes
Charlotte – Snyder – Yes
Clinton – Schemers – Yes

Camanche – Varner – Yes
Delmar – Goodall - Yes

Motion passes 8-0.

It's also time for my evaluation. This is normally spearheaded by a Board Member. Also, I would like my evaluation to be shared in closed session. The board nominated Low Moor to conduct the Director evaluation.

E. Waste Tire Rate Changes for Fiscal Year 2021-2022 RESOLUTION # 2

The waste tire rates are no longer covering the cost of tire disposal. The last time waste tire rates were increased was 2015. The tonnage rate will go up \$50. The off-road tires will only go up slightly by \$5 per ton. Individual car/truck tires will go up 50 cents each.

Clinton made a motion to approved the waste tire rate increase and make it effective June 1, 2021. Seconded by Andover. Roll call vote was taken.

DeWitt – Chrones – Yes
Charlotte – Snyder – Yes
Clinton – Schemers – Yes

Camanche – Varner – Yes
Delmar – Goodall - Yes
Clinton County – Determann - Yes

Andover – White - Yes
Grand Mound – Lange – Yes

Motion passes 8-0.

F. Roadside Cleanup Program – Board of Supervisor member Dan Srp contacted me with an idea. He asked if we would consider waiving disposal fees for organized and pre-approved roadside cleanup efforts. Srp also suggested making sure these groups recycle what they can. Again, these groups would have to seek pre-approval before cleaning up a particular stretch of road. He mentioned this could be good for the county with RAGBRAI coming in July.

Camanche: I think it's a good idea.

Clinton County: This would be county-wide.

Seward: They would have to come to me ahead of time and get a pre-approval. I will develop a policy and publish it.

Clinton: Put on stipulations for amounts of materials accepted. I love the idea with the proper guidelines.

Clinton County: If it gets abused, then we could pull the plug.

Seward: Yes, we would reserve the right to end the policy, if needed.

EMERGENCY BUSINESS:

DeWitt made a motion to adjourn; until June 10, 2021, at the Recycling Center at 6:30 PM. Adjourned at 7:31 PM.