

**CLINTON COUNTY AREA SOLID WASTE AGENCY
JUNE 10 2021**

8 PRESENT

Chairman Varner called the meeting to order at 6:37 PM. Roll call was taken; those present were;

Clinton County – Determann
Andover – White
Grand Mound – Lange

DeWitt – Chrones
Charlotte – Snyder
Low Moor – Pray

Camanche – Varner
Delmar – Goodall

We have 8 votes present; 5 votes needed for majority and 6 needed for a super majority.

DeWitt made a motion to approve May 13, 2021 minutes. Clinton County seconded. Motion unanimously carried.

AUDIENCE COMMENTS: None

UNANIMOUS CONSENT CALENDAR: Low Moor made a motion to approve the Unanimous Consent Calendar. Andover seconded. Motion unanimously carried.

DIRECTOR OF OPERATIONS AND EDUCATION REPORT –

- A. Fiscal Year 2022 Budget – Final Preparations – I've been working on the budget and was hoping to have the Executive Board meet to recommend approval by the board at next month's meeting.
- B. Clinton County Area EnviroKids – Clinton County Area EnviroKids will be here the 26th of this month to tour the facilities.
- C. Independence Day Holiday Closure – We will be closed Monday, July 5th, in observance of Independence Day.

ENGINEER SITE REPORT – Andrew Phillips of Evora Consulting

A. Landfill Activities Status

ATTACHMENT # 1

Phillips: Evora provided an update leachate line map for the cell. BWC should be able to jet those lines next week. Also visited with Rittmer about moving operations up to the top of the cell. We have to get a fluff layer on the sand before winter. There will likely be two faces open for a while.

Will be working on updates to the SCADA system. Also, we will be replacing flow meter soon.

LANDFILL OPERATIONS REPORT – Jeff Rittmer- Operations are going well. We're moving up top hopefully next week.

Seeding: We tried soil samples and growing it in a pan. It grew and then died right back off in the lab. I'm working with Dennis Campbell of Grand Mound Organics. We are trying worm castings trying to put nutrients back in the dirt and grow grass. We would work up an acre if this works in the lab and trying growing an area of grass.

Tarp Machine: The bearings keep going out. We called Southwest Sales in Arkansas. The spindle was bent, we fixed it and it was bent again. Problems persisted. Nobody specializes in fixing that machine. Our fabricator has been out a few times to fix it. The frame could be the problem.

DeWitt: That's about five years old? Seward: That's correct.

Rittmer: I have spent about 7 thousand dollars on fixing this. I don't know what the real answer is.

Low Moor: Do you think we can maintain good cover and litter control without the tarp? Rittmer: No.

Rittmer: Nobody works on this machine around here.

Seward: The tarps do save the air space instead of using dirt. There is a six-week lead time to get a new one.

DeWitt: Could you ask the company to help with getting the old tarp operational, if we purchase a new one?

Seward: I can ask, I can't guarantee anything.

DeWitt made a motion to purchase a new tarp machine for approximately 37-thousand dollars from Southwest Sales. Andover seconded. Roll call vote was taken.

Clinton County – Determann - Yes	DeWitt – Chrones - Yes	Camanche – Varner - Yes
Andover – White - Yes	Charlotte – Snyder - Yes	Delmar – Goodall - Yes
Grand Mound – Lange - Yes	Low Moor – Pray - Yes	

Motion passes 8-0.

COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS: Low Moor: We have zero dollars in the past due accounts section of accounts receivable. I think that's awesome.

Seward: Our office manager has done a good job of keeping people paying on time.

Clinton County: I told Seward that after further consideration, the employee contribution will remain at 8% of the total cost instead of the 11% that has been proposed. There will still be a change because the total cost of insurance went up 10%.

UNFINISHED BUSINESS:

A. Public Drop Off Operations and Hook Truck

Seward: There was a question on how public drop-off is going. It's not perfect, but it's going ok.

Both trucks are broken down again. Clutch cable went out on hook truck after transmission was replaced. The part is on back order. The dump truck has a problem dumping right now.

Rittmer has had problems with equipment breaking down, too.

DeWitt: Any feedback from employees on new duties?

Seward: Feedback was acceptance by the employee.

Seward: Some of you have asked for options on a used hook lift truck and here is one in our region. Elliott Equipment has one at its Des Moines area dealer in Grimes. The truck is a 2012 Freightliner with an automatic transmission, 26-thousand-pound hoist and a tarp machine. It has about 230K miles. 8800 hours. This is ten years newer than our hook truck. It has a higher hoist capacity. The cost is \$57,500 without a trade. We just fixed the transmission on the existing hook truck. It could make a useful back up truck. Our dump truck, a 1985 Chevy, is very small and has been causing us problems with repairs.

Site Supervisor Jason Bahnsen and I went out to Grimes and looked at the truck. Bahnsen looked it over seemed to think it was worth the money. It's a clean truck and Elliott will look over the truck and fix anything that's needed. They will deliver. Hook height is right.

Grand Mound said he would purchase said truck.

DeWitt: Split these purchases up a little bit. Take the truck out of the money market and tarp out of the appropriate closure fee account.

Clinton County: What would this cost new? Seward: The Elliott rep told us that this truck would be between 100K and 120K new. New builds are out to 2022.

Low Moor: We've been looking at a hook truck for a year or more.

Low Moor made a motion to purchase the 2012 Freightliner hook truck from Elliott Equipment for \$57,500 (using money market funds). Andover seconded. Roll call vote was taken.

DeWitt – Chrones - Yes
Charlotte – Snyder - Yes
Low Moor – Pray – Yes

Camanche – Varner - Yes
Delmar – Goodall - Yes
Clinton County – Determann - Yes

Andover – White – Yes
Grand Mound – Lange - Yes

Motion passes 8-0.

B. Roadside Cleanup Program

PROPOSAL # 2

I have prepared a form for the clean-up program for review. It's my understanding at least some of the board wanted to see this before instituting the program.

Low Moor: This form looks great.

Delmar: I like it before and like it now.

Delmar made a motion to approve the form as presented for the volunteer clean ups. Low Moor seconded. Motion unanimously carried.

NEW BUSINESS:

A. Director of Operations and Education Evaluation - Potential Closed Session – Iowa Code § 21.5(1)(i)

DeWitt: I move that we hold a closed session as provided in section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose performance is being considered to prevent needless and irreparable injury to that individual's reputation, as that individual has requested a closed session. Low Moor seconded. Roll call vote was taken.

Camanche – Varner - Yes
Delmar – Goodall - Yes
Clinton County – Determann - Yes

Andover – White – Yes
Grand Mound – Lange - Yes
DeWitt – Chrones - Yes

Charlotte – Snyder – Yes
Low Moor – Pray – Yes

Motion passes 8-0. Going to closed session at 7:04 PM.

B. Potential Return from Closed Session: 7:13 PM Returning from Closed Session.

Roll call was taken. Those members present were:

Clinton County – Determann
Andover – White
Grand Mound – Lange

DeWitt – Chrones
Charlotte – Snyder
Low Moor – Pray

Camanche – Varner
Delmar – Goodall

C. Potential Action:

Andover made a motion to give Seward (Director of Operations and Education) a 9% raise for fiscal year 2022 (\$64,812.25 for annual salary). Camanche seconded.

Andover – White – Yes
Grand Mound – Lange - Yes
DeWitt – Chrones - Yes

Charlotte – Snyder – Yes
Low Moor – Pray – Yes
Camanche – Varner - Yes

Delmar – Goodall - Yes
Clinton County – Determann - Yes

Motion passes 8-0

Seward thanked the board for the raise.

EMERGENCY BUSINESS:

- A. Dental Insurance Contributions: The dental insurance contribution by the company is \$25.50 per dependent per month. The employee is covered in the basic benefit. Dependents are additional. We have been paying for the dependents' additional dental insurance costs. The office manager has brought up the fact that she believes the county is only paying for the employee's dental and not the dependent's dental. The office manager has asked for clarification from the board on what the agency should pay as far as dental benefits. Once the clarification is made a proposed updated handbook policy for the insurance will be drafted for future approval. Currently we're paying for five additional dependents for dental insurance.... \$127.50 per month.

Clinton County: family dental is on the employee. I will clarify with the County HR.

Low Moor made a motion to do whatever the county's practice is on dependent's dental premium costs. Andover seconded. Motion unanimously carried.

DeWitt made a motion to adjourn; until June 10, 2021, at the Recycling Center at 6:30 PM. Adjourned at 7:16 PM.