

**CLINTON COUNTY AREA SOLID WASTE AGENCY  
AUGUST 12, 2021**

8 PRESENT

Chairman Varner called the meeting to order at 6:38 PM. Roll call was taken; those present were;

Clinton -Schemers	Clinton County – Determann	DeWitt – Lindner
Camanche – Varner	Delmar – Goodall	Goose Lake – Mattis
Grand Mound – Lange	Welton - Vosatka	

We have 8 votes present; 5 votes needed for majority and 6 needed for a super majority.

Clinton made a motion to approve June 10, 2021 minutes. Delmar seconded. Motion unanimously carried.

**AUDIENCE COMMENTS:** None

**UNANIMOUS CONSENT CALENDAR:** Delmar made a motion to approve the Unanimous Consent Calendar. Clinton seconded. Motion unanimously carried.

**DIRECTOR OF OPERATIONS AND EDUCATION REPORT –**

- A. Closure/Post Closure Funds Transfer – Chairman Varner and I made the transfer of the county levy funds to the closure/post closure account late in July.
- B. Retirement of Public Drop Off Operator – The public drop-off employee has announced his retirement. His last day will be in December. I plan to get another employee hired relatively soon. That way he/she can train with the current employee.
- C. Labor Day Closure – The agency will be closed on Labor Day, which is September 6<sup>th</sup>.

**ENGINEER SITE REPORT – Brad Seward**

**A. Landfill Activities Status**

**ATTACHMENT # 1**

Seward: I spoke with Andrew Phillips of Evora. Evora is working to try to procure a company to try to jet the lines in addition to what has been done. One is a local vendor and the other is out of state. An additional pump was also installed in the cleanout line. We are drawing about 15 thousand gallons a day of water out of the cell.

**LANDFILL OPERATIONS REPORT – BJ Bauman for Rittmer, Inc.-** We switched the tipping floor up to the top area from the bottom area. Looks like about 100 feet of sand to cover. I'm hoping we can get that covered in about a month to six weeks.

Reached out to Evora about cleaning of sediment ponds. Going to blade the road down to the sediment pond and clear some of the brush. We've requested as built drawings from Evora on those. We still need to prepare a number. Need to clean saplings and trees out there. Need more information for proper pricing.

Seward: With the being said is this something the Executive Board would handle?

Camanche: I think it would be a good idea.

Bauman: I think this would be 3-4 days of work.

Clinton County agreed that it would good to go to the Executive Board. Nobody raised concerns with it going before the Executive Board.

Clinton: As far as the upkeep of the road to the lagoon and sediment ponds, is that we can keep as routine maintenance? Seward: Yes, we can.

Bauman: regarding the seeding... we have tried seeding this twice before. Ultimately, we are struggling to get effective vegetation. Slopes and type of soil with lack of organics are the problem.

Bauman: We have a couple of different options. We've worked with Dennis Campbell in Grand Mound and we are having some luck creating usable top soil with worm castings and worm waste.

Our recommendation is to start small and target 3-5 acres with compost and top soil. We will incorporate that into the soil and seed it. Talking about drilling or hydroseeding. We know this soil amendment works in a trial situation, but we want this work here. Water is very important. We are looking before September 15<sup>th</sup>. Our thought is putting the strip at the top of the hill first to slow the erosion.

Our goal is to try this and budget for more next year.

Clinton: We have a lot of sewage cake. Bauman: could be an opportunity.

Seward: I want to check with DNR to make sure its feasible to use it. Clinton: we get farmers to use it. Contact Bob Milroy at Clinton WWTP.

Bauman: A lot of acres need to be seeded.

Board directed Seward to contact Milroy at the City of Clinton regarding the sewage cake material.

**COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

- A. Fiscal Year 2020 Audit Report - Fiscal Year 2020 Audit Report –A copy of the audit was e-mailed to the board members by the Auditor's office.

Here are some of the highlights. We received a clean opinion, meaning that the financial statements fairly present the financial position of the agency.

The audit shows operating revenues decreased by 9.7% from fiscal year 2019. Operating expenses were 4.9% higher than the previous year. The agency's net position increased by 3.7%.

No instances of non-compliance were noted.

The audit staff did find one internal control deficiencies. The agency was again noted for segregation of duties. Because of the small office atmosphere this is the toughest to correct and unless we were to triple office staff size, then it would be tough to get this remark to go away.

The other item was investments that don't comply with Iowa Code. These are actively being addressed as they mature by the bank.

Would the board make a motion to accept the fiscal year 2020 audit?

Clinton County made a motion to accept the fiscal year 2020 audit. Goose Lake seconded. Roll call vote was taken.

Clinton – Schemers – Yes  
Camanche – Varner - Yes  
Grand Mound – Lange - Yes

Clinton County – Determann - Yes  
Delmar – Goodall - Yes  
Welton – Vosatka - Yes

DeWitt – Lindner - Yes  
Goose Lake – Mattis - Yes

Motion passes 8-0.

**B. Fiscal Year 2022 Budget Resolution**  
Before you is the proposed budget resolution.

**RESOLUTION # 1**

The revenues were adjusted slightly up to account for the additional income from the increase in tire rates and waste intake.

On the expense side, what I am proposing is using some of the groundwater retainage fees for capital purchases being requested this year. These fees go into our groundwater accounts, which can be used for carrying out environmental protection activities, including maintaining facilities, purchasing and maintaining equipment, and more.

There is a smaller account with about \$260K in it. The groundwater tax account would fund a suggested ATV purchase and a pickup truck to help replace the 1995 GMC truck, in which the transmission has failed.

There is a larger account for recycling related expenses. The groundwater recycling account would fund building repairs and renovations to the recycling center.

As for general budget expenses, the cell has been paid for. So those costs are significantly down.

The budget should a budget surplus, which is expected to be about \$250 thousand.

The proposed budget was reviewed by the small committee and recommended for approval.

Clinton: Are we going to roll some of the excess funds into a higher interest accounts, such as CDs?

Seward: We definitely could do that.

Clinton County: Is there money in the budget for seeding? Seward: \$180K in maintenance funds to go towards seeding.

Clinton made a motion to approve the fiscal year 2022 budget proposal with some of the excess funds to go into higher interest gaining accounts. Clinton County seconded. Roll call vote was taken.

Clinton County – Determann - Yes  
Delmar – Goodall - Yes  
Welton – Vosatka – Yes

DeWitt – Lindner - Yes  
Goose Lake – Mattis - Yes  
Clinton – Schemers – Yes

Camanche – Varner - Yes  
Grand Mound – Lange - Yes

Motion passes 8-0.

**C. Fiscal Year 2021 Audit Proposal**

**PROPOSAL # 1**

The board indicated earlier that it wanted to solicit a proposal from the State Auditor to perform the FY 2021 Audit. The proposal came back at \$14,350.

Clinton: State of Iowa has done a great job.

Clinton County: We've even struggled in the past to get proposals sent to us.

Clinton County made a motion to approve the fiscal year 2021 audit proposal with the State of Iowa Auditor. Camanche seconded. Roll call vote was taken.

DeWitt – Lindner - Yes  
Goose Lake – Mattis - Yes  
Clinton – Schemers – Yes

Camanche – Varner - Yes  
Grand Mound – Lange - Yes  
Clinton County – Determann - Yes

Delmar – Goodall - Yes  
Welton – Vosatka – Yes

Motion passes 8-0.

D. Potential Action: - No proposals available at this time.

**EMERGENCY BUSINESS:** None

Camanche made a motion to adjourn; until September 9, 2021, at the Recycling Center at 6:30 PM. Adjourned at 7:13 PM.