

**CLINTON COUNTY AREA SOLID WASTE AGENCY
JANUARY 12, 2023**

10 PRESENT

Chairman Varner called the meeting to order at 6:30 PM. Roll call was taken; those present were;

| | | |
|----------------------|-------------------------|------------------|
| Clinton - Schemers | Clinton County – George | DeWitt – Chrones |
| Camanche – Varner | Andover – White | Delmar – Goodall |
| Goose Lake – Mattis | Grand Mound – Lange | Low Moor – Pray |
| Wheatland - Heileman | | |

We have 10 votes present; 6 votes needed for majority and 8 needed for a super majority.

Low Moor made a motion to approve December 8, 2022 minutes. Andover seconded. Motion unanimously carried.

AUDIENCE COMMENTS: None

UNANIMOUS CONSENT CALENDAR: Clinton made a motion to approve the Unanimous Consent Calendar. Goose Lake seconded. Motion unanimously carried.

ELECTION OF BOARD OFFICERS FOR 2023 - Our 2022 officers were Paul Varner of Camanche as Chair, Brandi Pray of Low Moor as vice-chair, and Tom Determann of the Clinton County Board of Supervisors as Secretary-Treasurer. On the interim we selected Kari White of Andover to fill Determann's post as Secretary-Treasurer.

Delmar made a motion to retain the current officers for 2023 (Varner – Chair, Pray – Vice-Chair, White - Secretary-Treasurer). Clinton seconded. Roll call vote was taken.

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|----------------------------|-------------------------------|------------------------|
| Clinton – Schemers - Yes | Clinton County – George - Yes | DeWitt – Chrones - Yes |
| Camanche – Varner - Yes | Andover – White - Yes | Delmar – Goodall - Yes |
| Goose Lake – Mattis - Yes | Grand Mound – Lange – Yes | Low Moor – Pray - Yes |
| Wheatland – Heileman – Yes | | |

Motion passes 10-0.

DIRECTOR OF OPERATIONS AND EDUCATION REPORT – Brad Seward

A. DNR Landfill Visit Report

ATTACHMENT # 1

The DNR Report from the November site visit was issued on December 12th. The DNR official did not note any violations on site, but did make some recommendations letter is available for your review in the packet.

- B.** Board Member Contact Information / E-mail Delivery Sign Up - Board Member Contact Information / E-mail Delivery Sign Up - I am passing along a sheet for board member contact information that has changed. I am also passing along a sign up for e-mail delivery of the agenda and accompanying documents.
- C.** New Board Member Orientation - New board members, if you have not done so already, please schedule a tour of the facility to help accelerate new board member learning.
- D.** 2022 Calendar Year Landfill Tonnage Update - The landfill took in more than 51 thousand tons in 2022. That's around 1300 tons less than 2021.
- E.** 2022 Appliance Demanufacturing Figures – In 2022 agency staff demanufactured nearly 1500 appliances. Around 250 were from out of county. That's up from just over 1000 in 2021.

Clinton – Still considering weekly recycling. No decision has been made yet.

DeWitt – What is the change in recycling tonnage? When we first started, we were at 2-2.5 loads going to Scott County. Seward – currently at 3-4 loads per week. DeWitt requested an e-mail with recycling tonnage for the year 2022. (2,521 tons shipped to Scott County in 2022).

- F. 2022 RCC Usage Figures - The RCC served almost 1000 Clinton County households in 2022. This was down from over 11-hundred in 2021.

ENGINEER SITE REPORT – Andrew Phillips of Evora Consulting – Rittmer contacted Evora taking over leachate piezometer measurements on site. Rittmer has had a lot of issues getting consistent numbers because of staff changeover. Usually takes about two hours on site. Plans to bring cost numbers back to board for consideration.

Clinton asked if this task was under Rittmer’s contract? Seward – Yes.

Low Moor – Who can read these? Seward – Person doing this needs some type of training on it. Phillips - It sounds simple, but there are variables that can make it difficult. Low Moor asked if possibly a staff member could do task? Seward – Most staff is strapped for time right now. Rittmer staff is training new people, but continues to perform the landfill operations admirably.

Andover – do we need to change Rittmer contract. Seward – We could amend the contract. Make a monthly deduction or be reimbursed for task. We could then remove language from contract in 2024.

Camanche asked if Evora’s contract would need to be changed? Phillips and Seward both said the task could go into regulatory assistance portion of the Evora contract.

Goose Lake- are these on calendar year or fiscal year. Seward – Fiscal year.

LANDFILL OPERATIONS REPORT – NONE

COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS:

Clinton commented on Seward’s KROS radio show, outstanding.

DeWitt indicated AT Disposal is starting to collect trash in the county.

Low Moor – had some questions regarding caps on bottles in Low Moor. Person picking up just throws caps / boxes not broken up in yard.

Clinton – Last year, we sent out recycling information. Are we doing that again. Seward – That was done under a grant by the main recycling center in Scott County. Seward explained the mailer was in a larger envelope and contained a magnet. Seward - If city hall would like some mailer / magnet packages, then they could be provided. I have extra. Clinton - if interested in having them at city hall, then have somebody contact me.

Delmar – Does Jackson County bring Styrofoam and packing peanuts to the agency? Seward – no. Delmar – Interpretative Center north of Maquoketa sends it to Cedar Rapids. Seward will contact Frank Frieberg (Director at Waste Authority of Jackson County) and Cedar Rapids – Linn County Solid Waste Agency for more information.

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

- A.** Well Pump Replacement – Our well pump, which was installed in 2000 had to be replaced along with the well piping. That was replaced Tuesday with the approval of the Executive Board. We have not seen a bill yet, but cost was estimated to be 13 thousand to 14 thousand dollars. We will take that out of the recycling center groundwater reserve fund.

Grand Mound – If you get 22-23 years out of the pump and piping, then that is pretty good.

Low Moor – Who put it in? Seward – Bogott Plumbing (BPI) of Morrison with assistance of Latta Well and Pump of Wilton.

- B.** Upcoming Discussions – Potential Handbook Changes – We should put this on the board’s radar for the year. Several things have been brought up in concerns. Clothing allowance, funeral leave, long term employee vacation, etc.

Clinton – could you ask for sample handbooks to see what others are doing? Seward – I can do that.

DeWitt – What about the county HR person? Clinton County – New person just hired. Starting soon.

Andover – May need to look at pronoun use in a handbook.

Clinton County – Could piggyback off of County Handbook.

Seward – We need an update. This is more of start planning on this.

EMERGENCY BUSINESS:

- A.** RCC Garage Door Replacement – On Monday Staff was work on the hoist for the hook truck. When the hoist arm pivoted backward and smashed into the large garage door at the RCC Building. Nobody was hurt. The hole in the door was covered up using the existing metal, but a new overhead door will be required. 16 foot by 14 foot door.

Andover – Mechanical issue with the hoist? Seward – That is being addressed.

- B.** Recycling Center Heater/Gas Line Damage – On Tuesday, a Republic Services Recycling Truck entered the Recycling Center. The new driver, from another Republic Division (Bettendorf), entered the building at non-normal or odd angle and collided with the overhead LP heaters. Nobody was hurt. The incident knocked the gas line off of one of the two heaters, knocked the exhaust stacks out of alignment, and other minor damage. LP to the building was immediately shut off and the building was briefly evacuated. Republic was contacted and told they caused damage. Republic staff has been out to investigate the scene. The Republic Insurance Team has contacted me and awaits a bill from RHA.

DeWitt made a motion to adjourn; until February 9th, 2023, at the Recycling Center at 6:30 PM. Adjourned at 7:01 PM.