

CLINTON COUNTY AREA SOLID WASTE AGENCY
JUNE 15, 2023

8 PRESENT

Chairman Varner called the meeting to order at 6:30 PM. Roll call was taken; those present were;

Clinton - Schemers	Clinton County – George	DeWitt – Chrones
Camanche - Varner	Andover – White	Delmar – Goodall
Grand Mound - Lange	Wheatland - Grau	

We have 8 votes present; 5 votes needed for majority and 6 needed for a super majority.

Clinton made a motion to approve May 11, 2023 minutes. Andover seconded. Motion unanimously carried.

PUBLIC HEARING: RESOLUTION OF SUPPORT FOR BI-STATE REGIONAL COMP. PLAN – Seward: A public hearing for comment on the resolution of support or about the Bi-State Regional Comprehensive Plan. The plan is a renewal of the cooperative landfill diversion efforts of the solid waste facilities in Clinton, Cedar, Jackson, Scott and Muscatine Counties. The group shares ideas to keep recyclable materials out of the landfill, offers diversion plans, and work cooperatively to better educate the public about solid waste programs and infrastructure in the region.

PUBLIC HEARING OPEN AT 6:33 PM

Any public comments? NONE

There is a resolution of support on the agenda tonight.

Public hearing closed at 6:34 PM

AUDIENCE COMMENTS: None

UNANIMOUS CONSENT CALENDAR: Wheatland made a motion to approve the Unanimous Consent Calendar. Andover seconded. Motion unanimously carried.

DIRECTOR OF OPERATIONS AND EDUCATION REPORT – Brad Seward

A. DNR Inspection Follow up: Bert Noll from Iowa DNR Field Office 6 visited the facility June 1st. Chairman Varner was also present. No immediate issues were found. Noll looked around the entire site. A follow-up letter is expected, but has not been received.

B. Landfill Fire Update: On the evening of May 29th, Memorial Day. - Approximately 7:15 PM on Monday night I was called about a landfill fire being reported. Low Moor, Clinton, Camanche, and Andover Fire units responded. So did numerous Rittmer staff.

Fire crews doused the fire with water and 20 gallons of fire foam. Rittmer crews smothered and covered the fire with dirt. All operations were over by 10 PM Monday, with no flare ups.

No official cause was given. No materials were received after Noon on Saturday. So, nothing that afternoon, Sunday, or Monday (Memorial Day).

We're still looking into the incident. Chairman Varner was notified immediately of the incident. An e-mail communication also went out to the board members.

C. Clinton Public Library Presentation – I will present to an audience at the Lyons Branch of the Clinton Public Library on the 20th of this month at 5:30 PM.

D. Independence Day Holiday Closure – All facilities will be closed for Independence Day, Tuesday, July 4.

E. Potential Landfill Gas to Energy Project Opportunity UPDATE – Vespene Energy would like to know if the board would like to have a brief presentation at the next meeting? Board generally agreed to a proposal.

There has also been some communication from Pine Creek Energy of Florida. Pine Creek wanted our historical tonnage and may stop in the end of the month for a brief visit. No proposed details of a potential project have been shared.

Delmar: Is there a list on the website that tells people what's recyclable and not? Seward: Yes. Delmar: I brought up batteries. Seward: We have lists, but I will check to make sure it's up to date.

ENGINEER SITE REPORT – Jeff Phillips of SCS Engineering- Briefly introduced himself to the board.

Environmental Covenant for the West Closed Site has been accepted. Work done by all has been good. Sampling will save several thousand dollars over just the first three. The environmental covenant is one of the first hand full in Iowa.

Financial Assurance: Waiting to hear back on audit for final numbers on that.

Spring North Unit Closed Area Inspection: Leachate seep was noticed has been initially addressed, there is still a smaller seep that will be addressed further.

Air space analysis: Looking good so far. Final touches being done. Will have an update at the next meeting.

Landfill expansion plan: Next month we plan to address this. Some redesign work and permit for intended use. Also, a leachate system manhole redesign.

Site walkover: Walked site. Litter control, compaction, working face, roads all in good shape.

LANDFILL OPERATIONS REPORT – Jeff Rittmer, Sr. – Two items, one is the solid waste cake. Rendering was yesterday. Scott County takes two loads of cake a week and incorporates into more garbage than we get. Cake doesn't dry.

Seward: I checked with your operator, if one load of cake a day was ok.

DeWitt: has this been going on the past three years? Rittmer: Last six months. Seward: The city has a project the wastewater plant is working on. They asked if they could bring in a load of cake a day. I talked with Rittmer's operator and they said yes that could happen. Now, obviously that's changing.

Clinton County: What's cake? Seward: Sewage cake. Dried wastewater sludge.

Rittmer: this is gel-like.

DeWitt: Is this hard to handle? Seward: Not currently. DeWitt: How long is the project going on?

Clinton: ADM expansion? It just started.

DeWitt: Can it be spread out? Clinton: I'm learning a lot of this as this is being explained. I knew of the project.

Clinton County: is this in the ground? Clinton: Bunkered, where it dries out. Camanche asked if this is an ADM project? Clinton: it's a project by the city for ADM.

DeWitt: Can this be sent to other facilities? Clinton: Going to have to get ahold of Bob Milroy.

Rittmer: talked about acceptance or non-acceptance at other facilities.

Clinton: How much could you take? Rittmer indicated 2-3 loads a week.

Delmar asked is mulch or foundry sand could help dry the cake material?

Rittmer: materials are nasty, filling a corner area. Trying to keep it away from the public tipping area. Have been adding to the berm.

DeWitt: Project might take a little longer, but you (Seward) have to call them.

Delmar: Will it dry in a thin layer? Rittmer: They're bringing it in so fast I can't keep up.

Rittmer: It is not doing anybody any favors.

Clinton: This is a unique situation. We could turn away a \$150 million project. DeWitt: We're not going to do that though. We should be managing what you could be doing.

DeWitt: do what you need to do with it and I want you (Seward) to call them and tell them we can't handle that all at one time. If it has to delay that project or find somewhere else to ship that to, then I imagine they will do that.

Clinton: They'll find a way.

Delmar: Can Morrison take some of this? Seward: I don't know. Delmar: We don't want to slow down the project. Clinton: I'm learning a lot of this right now, too.

DeWitt: Is that acceptable? It's going to have to be, I guess.

Rittmer: Until this is re-let. My price will change.

Clinton: this is not a forever project. We're cleaning out the area.

Delmar: Should we increase our price? Andover: This dude's going to increase his price.

DeWitt: Can we please have the phone conversation about this first? We can handle two loads a week. Anymore than that, then it's a different conversation. We are a small facility.

Camanche: We really don't have it on the agenda, so we can't act upon it.

Clinton County: how much has come in and how much more is coming? Seward: They've been bringing in a load a day since at least April.

DeWitt: Let's just get them to back off. Delmar: If they will. DeWitt: We can absolutely get them to stop it.

Delmar: We don't want to wound this project. We need to manage this better. Clinton: It needs to be managed better.

Rittmer: Rendering stuff was the other issue.

DeWitt: That does not fall under hard to handle refuse?

Seward: It will if you want it to be.

DeWitt: Does that not sound like hard to handle?

Seward: I will notify Republic that Darling material falls under hard to handle refuse.

COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS: None

UNFINISHED BUSINESS:

A. Proposed Handbook Policy Changes

PROPOSAL # 1

Before you are proposed changes to the CCASWA Employee Handbook. These two proposed changes were tabled at the last meeting.

DeWitt: I feel like the raises were enough. Clinton County: The county does not do anything like this for 30 years.

Seward: What about the sick leave policy.

Camanche: What's board's wishes? Andover: I like the 30 years for the vacation policy. Camanche does, too.

Andover: I feel we should reward long-term employees, whom stick with the job.

Andover made a motion to approve the policy changes as presented. Wheatland seconded.

Clinton: what's typical for other agencies. DeWitt and County are capped.

Camanche is capped at 30 years. Clinton County: Do you also get sick leave, too?

Grand Mound: biggest thing is the pay out of they quit.

Roll call vote was taken:

Clinton – Schemers -Yes

Clinton County – George - No

DeWitt – Chrones - No

Camanche – Varner - Yes

Andover – White - Yes

Delmar – Goodall - Yes

Grand Mound - Lange - Yes

Wheatland – Grau – Yes

Motion passes 6-2.

NEW BUSINESS:

A. Resolution of Support: Bi-State Regional Comp. Plan

RESOLUTION # 1

The resolution is just paperwork that must be filed by our board as part of the whole planning group. The agency has passed a similar resolution every time it has renewed the comp plan.

DeWitt made a motion to approve the resolution of support. Clinton seconded. Motion unanimously carried.

B. Discussion / Potential Action: Review of Contract Commercial Agreement Template - ATTACHMENT #2 – This item was placed on the agenda at the request of the Clinton representative.

Clinton: This has not been reviewed since 2003. I have one big concern. This had to be have written by a trucking company and not the agency. Concern about language that changes must be made 60 days prior to July 1st. I think that is unreasonable.

Seward: Quite frankly I messed up in my interpretation of this. In the budget committee, I provided incorrect information.

DeWitt: Do you feel this is still in effect?

Clinton: these automatically roll over.

Andover: Is this something you want the executive board to look over. Clinton: I think after we make some changes this needs to go to an attorney. I think there's some legal terminology we are lacking. I think the tipping fee change language needs to be changed.

DeWitt: There is a 30 day out. Clinton: There is. My initial response was to cancel all contracts, but we have nothing to replace it with.

DeWitt: I don't think we should be the one's to do this. I think the lawyer and the director should work on to put this in our favor.

Clinton County: Is this something ISAC could help with? Iowa State Association of Counties and Cities.

Seward: This is already being reviewed by our legal team.

Clinton: This has been written a long time ago.

Clinton County: I plan to give Seward the information for ISAC to help with this.

Jeff Phillips: If ISAC can't help SCS can help with contracts. Our team and attorneys could put together the language that we would put forward to you for consideration.

DeWitt: Contact ISAC and SCS.

Clinton: Look at that 30 day out clause. Provide us some information on that 30 day out so we can act, if we desire the new fee structure.

Clinton County: Also going to contact ECIA.

DeWitt: Maybe we're 90 days out, not 60. Maybe next time this will be in our favor.

C. Fiscal Year 2023 Budget Proposal RESOLUTION # 2 / ATTACHMENT #3
Before you is the proposed budget resolution.

Landfill revenues are up to account for the contract tonnage coming in. Also, Miscellaneous Items will go up slightly due to proposed rate increases. Recycling revenues are down, but expected to rebound slightly as Scott County revenue shares are eating through a down market this past year. Bank interest rates have taken off and if the trend continues, then it should mean high returns.

On the expense side, a proposed amount has been included for the Western Cell Lateral Expansion Plan and Permitting Also we have groundwater tax increase this year.

Other expense increases include the Rittmer compacting and covering to reflect 53K tons. In the recycling budget there is an increase coming with fuel costs for single stream transportation. In the RCC, disposal costs continue to increase for household hazardous materials.

Several expense items were also trimmed with examination by the small committee.

Also, one of the proposed increases in the contract wastes was pulled back after talking with the Chairman about potential contract language issues.

Overall, the budget should a budget surplus, which is expected to be about \$111 thousand.

The proposed budget was reviewed by the small committee and recommended for approval.

DeWitt: to SCS, do you feel the \$150K will cover that expansion and permitting plan? Phillips: Yes.

DeWitt also if everybody had the opportunity to look at the proposed increases? Delmar: was asking about the farm rents.

Clinton County: Are you approaching \$200 an acre? I believe so in some cases.

Delmar: Ideal crop ground is running about \$200 an acre.

DeWitt: Do you feel 10% is not enough. Delmar: No. I would say 15% would be fair.

Clinton County: I want to be transparent. By FY 2028 we have to cut \$1.5 Million out our budget. It's not what we want to do, but the state left us no choice. We cannot go over \$3.50 per 1000 by that time.

DeWitt made a motion to approve the proposed increases, with the exception of the farm rents, which would go up by 15% instead of 10%. Andover seconded. Roll call vote was taken:

Clinton County – George - No	DeWitt – Chrones - Yes	Camanche – Varner – Yes
Andover – White - Yes	Delmar – Goodall - Yes	Grand Mound - Lange - Yes
Wheatland – Grau – Yes	Clinton – Schemers -Yes	

Motion passes 7-1.

NO VOTE WAS CONDUCTED ON THE BUDGET PROPOSAL.

- D.** Potential CD for Cell Construction Funds – One of the proposed actions from the small committee was to take extra income from this fiscal year and place it into a cell building CD. We have received CD rates from four banks.

Seward: We received an updated proposal today from Citizen's First Bank. For a 2-year CD at 4.95%.

Seward: We will have another CD coming due next month.

Clinton: I think we need to look at all of our accounts anyway.

Grand Mound made a motion to approve the certificate of deposit at Citizen's First Bank for the rate of 4.95% for two-year term. Andover seconded.

Clinton: Where is this coming from? Seward: Coming from main money market account at Citizen's First Bank to go to the CD.

Roll call vote was taken:

DeWitt – Chrones - Yes	Camanche – Varner – Yes	Andover – White - Yes
Delmar – Goodall - Yes	Grand Mound - Lange - Yes	Wheatland – Grau – Yes
Clinton – Schemers -Yes	Clinton County – George - Yes	

Motion passes 8-0.

E. Director of Operations and Education Evaluation - Potential Closed Session – Iowa Code § 21.5(1)(i)
Delmar: “I move that we hold a closed session as provided in section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose performance is being considered to prevent needless and irreparable injury to that individual’s reputation, as that individual has requested a closed session.” Second by Andover. Roll call vote was taken:

Camanche – Varner – Yes	Andover – White - Yes	Delmar – Goodall - Yes
Grand Mound - Lange - Yes	Wheatland – Grau – Yes	Clinton – Schemers -Yes
Clinton County – George - Yes	DeWitt – Chrones - Yes	

Motion passes 8-0.

Going to closed session at 7:24 pm on June 15th, 2023.

F. Return from Closed Session: Return to open session at 8 PM on June 15th, 2023.

Roll call was taken:

Clinton - Schemers	Clinton County – George	DeWitt – Chrones
Camanche - Varner	Andover – White	Delmar – Goodall
Grand Mound - Lange	Wheatland - Grau	

All eight members are still present.

G: Action: Andover made a motion to approve a 9.985% wage increase for the Director of Operations and Education for the first six months of fiscal year 2024 (\$76,273.60). A merit-based raise of an additional 9.985% (based off of original salary coming in) could be approved after six months, if expectations are met. Camanche seconded. Roll call vote was taken.

Andover – White - Yes	Delmar – Goodall - Yes	Grand Mound - Lange - Yes
Wheatland – Grau – Yes	Clinton – Schemers -Yes	Clinton County – George – Yes
DeWitt – Chrones - Yes	Camanche – Varner – Yes	

Motion passes 8-0.

EMERGENCY BUSINESS: NONE

DeWitt made a motion to adjourn; until July 20th, 2023, at the Recycling Center at 6:30 PM. Adjourned at 8:02 PM.