

**CLINTON COUNTY AREA SOLID WASTE AGENCY**  
**MARCH 14, 2024**

9 PRESENT

Chairman Varner called the meeting to order at 6:30 PM. Roll call was taken; those present were;

Clinton - Schemers	DeWitt – Chrones	Camanche - Varner
Andover – White	Calamus – Sprague	Delmar – Goodall
Goose Lake - Mattis	Low Moor - Goldensoph	

We have 8 votes present; 5 votes needed for majority and 6 needed for a super majority to start.

Chairman Varner moved topic 10A (Additional Banking Coverage Proposal) up in the agenda.

Heather Farwell from Citizens First Bank talking about ICS (insured cash sweep deposit placement). Seward: Basically, this is more insurance coverage for funds in the bank.

Farwell: All of your funds are protected by our own bank investments. All public funds are secure. This agreement helps FDIC insurance for large entities, including large public funds.

Clinton County - Irwin joined meeting late. There are now 9 votes, 5 votes majority and 7 for super majority.

Farwell: This is another option for you to secure your funds and provide FDIC insurance.

Right now, everything is covered, this is another way to cover it.

This can show where the funds are held at any time.

DeWitt: Is there a cost associated with this? Farwell: There is not a cost.

Clinton County: Is this being recommended? Farwell: Yes, especially for non- operating funds. We're not recommending your putting everything into this program, what we're recommending that moving portion of funds sitting around. We set a target balance that sets up an automatic sweep. Move the four million into this.

Clinton: Is this something you are automatically doing? Farwell: We're recommending it to certain public entities. Move those low activity funds into this.

DeWitt: We could keep the entire amount into a larger amount rather than breaking it into smaller amounts?  
Farwell: Yes.

Clinton: Is there a maximum to that account? Farwell: No.

Will talk about this more coming up in the meeting.

**MEETING MINUTES:**

Clinton asked if we had a response on the hard-wired thermostats? Not yet. Seward will inquire.

Clinton made a motion to approve February 8th, 2024 minutes. Andover seconded. Motion unanimously carried.

**AUDIENCE COMMENTS:** Ron Seys of Welton: I got a problem. My land borders the old Welton landfill. I have to replace fence. There are trees in the fence. Can't burn on your side of the fence. There is a tree and multiflowered rosebush (weed) right next to the fence. Could have had the fence out by now. I'm tired of people running their mouth and not doing anything.

Camanche will look into it. I don't know the circumstances. I'm not going to make any promises without looking into the situation.

Seys: You can take a look into it. I contacted the lady supervisor about this, too. Said it was too wet.

Camanche: We'll go out and take a look at it.

Seys: I'm frustrated as hell. I want to get that fence in. Camanche: We'll take a look into it.

Clinton County: did he say it's our side of the fence? Yes.

Delmar, Camanche, and Seward will take a look.

**UNANIMOUS CONSENT CALENDAR:** Delmar made a motion to approve the Unanimous Consent Calendar. Andover seconded. Motion unanimously carried.

**DIRECTOR OF OPERATIONS AND EDUCATION REPORT – Brad Seward**

- A. Legislative Update : See handout. To review on own time.
- B. Replacement of Office Server – Work is taking place on the server in house. Hopefully, it will be done this month.
- C. Replacement of Leachate Lagoon Pump – The work was a little more intensive than expected. We had to rebuild the road to the pump. SCS did not have the proper tools at their disposal to be able to properly assist. Under advisement of SCS, I contacted the city of Clinton, which led me to contact Electric Pump of Eldridge and Des Moines. Electric Pump was able to remove and install the new pump. Everything is working as it should with the lagoon pump.

Clinton: have we looked into rebuilding the pump? Seward: Yes. Electric Pump is looking into that for us.

- D. Audit Field Work for Fiscal Year 2023 – Field work took place early last week.
- E. Appliance Demanufacturing Permit Renewal – The appliance demanufacturing permit renewal documents are due to DNR by mid-April.
- F. Vespene Project Update / Land Lease Agreement – The attorney has reviewed the land lease proposal and believes it to be acceptable. I will move forward with this unless the board wants to review it any further.

Also, Vespene is looking for any Mayors or Board of Supervisors that would be willing to sign a letter of support for their numerous projects. If any mayors or Supervisors would be willing to help, then please let me know.

Will forward letter to Low Moor and Clinton County.

Clinton made a motion to sign the Vespene Land Lease agreement. Camanche seconded. Roll call vote was taken.

Clinton – Schemers - Yes  
Camanche – Varner -Yes  
Delmar – Goodall - Yes

Clinton County -Irwin – Yes  
Andover – White - Yes  
Goose Lake – Mattis -Yes

DeWitt – Chrones – Yes  
Calamus – Sprague - Yes  
Low Moor – Goldensoph-Yes

Motion passes 9-0.

**ENGINEER SITE REPORT** – Christine Collier of SCS Engineering: Working on LS-3 pump.

First quarter methane will be done soon.

Leachate Interceptor trench permit amendment has been done.

Will seek extension on financial assurance because audit is not done.

Seward: Leachate interceptor trench not specifically listed, but wanted to address funding of this.

Collier: When you look at funding out of closure/post closure you would have to pay it back in by the next financial assurance.

Seward shared a thought when Collier and he were talking today. Maybe we could use that CD of \$100K that we could put toward the trench.

Clinton: not a bad thought.

Low Moor: When is this project taking place? Seward: Not bid yet. It would be broken and moved to Citizens First Bank. Low Moor: What's the hurry in moving that then? Low interest rate.

DeWitt break the CD at Clinton National Bank and use it to fund the leachate interceptor trench project. Andover seconded. Roll call vote taken.

Clinton County -Irwin – Yes

DeWitt – Chrones – Yes

Camanche – Varner -Yes

Andover – White - Yes

Calamus – Sprague - Yes

Delmar – Goodall - Yes

Goose Lake – Mattis -Yes

Low Moor – Goldensoph-Yes

Clinton – Schemers - Yes

Motion passes 9-0.

Collier: can prepare bid documents for that. There is seep that will also have to be addressed on the south side of the south unit, too.

Seward: Should address at the same time, to save on a separate mobilization.

Camanche: Seems prudent.

Andover: talked about investing into a super short-term CD while waiting for project.

Could be explored.

**LANDFILL OPERATIONS REPORT** – Brad Seward for Rittmer. Dealing with wind and therefore litter.

Continuing to work to address litter.

Goose Lake: Ask schools if they would be willing to address litter with sports teams on Saturdays.

Clinton County: Are we not closing on windy days? Seward: Below the thresholds for closing.

Clinton: Will have to address illegal dumping. Upping fines for illegal dumping.

Low Moor: Will have to address whether groups are covered by the insurance.

Collier: Make sure they have proper equipment.

## COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS: NONE

### UNFINISHED BUSINESS:

- A. SCS Permitted Expansion Update – Collier addressed the handout. West, north, and additional west expansion.

Shows estimated airspace gain, additional tonnage and life added.

West on its own gains 21.8 years. North and West gains 48.4 years. All projects together (Including additional west area) gains 90.9 years of space.

Permitting costs are not exact.

When we look to do these, we will evaluate existing information we can use, so we don't have to duplicate. If you move forward with those, we would need to do the work plan first.

West \$120K, West and North \$340K - \$395K, All project areas \$490K to \$537K for permitting.

So, it's a lot of big numbers. Estimated cost per ton is about 12 cents to 18 cents per ton to permit.

Goose Lake: If those are the boundaries it makes sense to lock it up for 90 years.

Collier: can't build these without sequencing.

DeWitt: Had a ravine to address in the additional west. A creek.

Clinton County: Numbers not available. Clinton: Numbers handed out at meeting. Seward: Not sure we need an answer tonight either.

Seward will provide Clinton County the information.

DeWitt: go over this with budget, so we can provide information to board on what to expect.

DeWitt: Set up March 28<sup>th</sup> at 5 PM. Executive Board and DeWitt.

- B. Health Insurance Update: The proposed rates for eligible employees remain basically unchanged, except there is a rule which does not apply currently, but will apply once our staff is out of the county insurance pool. Starting July 1<sup>st</sup>, we will have less than 20 insured. This means that people who are of Medicare age must take Medicare as their primary insurance. That affects two employees and two spouses in our group. So essentially it lowers the agency payout for insurance by \$46-hundred per month and almost \$56-thousand per year. Now that's probably not a final number. Because that would not include if the agency decides to pay the Medicare amount or part of the amount for the two affected employees.

We have talked with AFLAC and should talk with Supplemental Insurance Services of Maquoketa. This will help address the other types of coverage.

Essentially what we need tonight is approval to move forward with medical coverage with Blue Cross – Blue Sheild at the 1500-dollar deductible plan.

We will be coming back with other recommendations on the other coverages.

DeWitt: I want to understand how to address supplementing that Medicare cost. Are we going to cover Medicare? How do we make this work?

Clinton County: Can they take us as a secondary? Seward: They can't even be on our insurance.

Cindy Howard: We are not part of a multiple party pool and under 20 people. Trying to get 1500-dollar plan approved. Lots of moving parts on the rest of the things that I am still working on finding out. I will have more information in the next few weeks.

Low Moor made a motion to approve the \$1500 deductible plan with Blue Cross-Blue Shield through True North. Andover seconded. Roll call vote taken.

DeWitt – Chrones – Yes  
Calamus – Sprague - Yes  
Low Moor – Goldensoph-Yes

Camanche – Varner -Yes  
Delmar – Goodall - Yes  
Clinton – Schemers - Yes

Andover – White – Yes  
Goose Lake – Mattis -Yes  
Clinton County -Irwin – Yes

Motion passes 9-0.

Clinton asked Clinton County to help with transition through help of County HR department.

**C. Loader Replacement Bids**

**PROPOSALS # 1, 2A, 2B, & 3**

Before you are four proposals for loaders from three companies, Caterpillar, John Deere, and CASE.

Clinton County: what is the difference between the two John Deere proposals? Seward: P-Tier model is a high-end version of the G-Series.

DeWitt made a motion to approve the purchase of the John Deere 444G for \$137,500, after trade of 903C CAT loader. Clinton seconded. Roll call vote was taken.

Camanche – Varner -Yes  
Delmar – Goodall - Yes  
Clinton – Schemers - Yes

Andover – White – Yes  
Goose Lake – Mattis -Yes  
Clinton County -Irwin – Yes

Calamus – Sprague - Yes  
Low Moor – Goldensoph-Yes  
DeWitt – Chrones – Yes

Motion passes 9-0.

**A. Proposed Purchase Policy**

**PROPOSAL # 4**

The proposed purchase policy is before you. Thank you to Clinton's Bill Schemers who helped draft this.

Clinton: Found a typo. Bylaws do not cover all this purchase policy covers. I put this together with help of Clinton staff. Met with Executive Board and discussed limits, also.

Clinton County: thanked Clinton for his time on this.

DeWitt: I want to discuss the local preference. I want instead of miles to make Clinton County the boundary. We're normally at 10% instead of 5%.

Andover: if we have two bidders, will we automatically have to go with the local bidder?

DeWitt: I'm worried about being boxed in at these amounts. Depending on size and scope.

Clinton: that's why it's here for discussion.

DeWitt: Do we need lowest bid? County is dealing with something right now. We need the right to reject bids. I would ask for the ability to reject a bid if we know there's problems. We need to have the board to decide first. I want all of us to have skin in it.

Collier: Landfill construction is different, too.

DeWitt: We need to be able to reject bids, if needed.

Andover: I think we should be able to factor in quality of work, etc.

Clinton: We can strike the whole thing.

Low Moor: could have reason to reject. If reputable and lowest then take them.

Clinton County: I like opportunity to give a break 5% or 10% for local bidder. I think you've done a really good job.

Clinton: I added in a line about poor work history for rejection.

Clinton County: Could research it. Ask for references. Need to have right verbiage to deny low bid.

DeWitt: Want a full board decision.

Clinton County: In order to reject all bids, we would need a significant change in the project.

Delmar: We don't have low bidder acceptance now.

Clinton: You have questions, I need some answers or suggestions.

Delmar: don't we currently have rules? Clinton: Not in bylaws. A lot of things we assumed in bylaws that are not in bylaws.

Calamus: suggest 10% and Clinton County and within 35 miles of the landfill for local preference.

Camanche: we have one discrepancy cleaned up. What's the next issue?

Low Moor take out the \$200.

Camanche: Third discrepancy?

DeWitt: Board of directors could reject any and all bids.

Delmar: Can't get a super majority. Seward: Yes, a super majority is 75% of vote present.

Low Moor: Super Majority of votes present. Seward: Can't do business without a quorum.

Low Moor: Should be in agreement unless you can't voice this.

Clinton: need to know what revisions are. Board decided on simple majority.

Camanche: any more discrepancies?

Seward: Bring this back next month? Also, we will need, by auditor's suggestion, an electronic funds transfer and automated clearing house policy.

**B.** Proposed CD Update – Item has been decided upon.

## **NEW BUSINESS:**

**A.** Additional Banking Coverage Proposal

### **PROPOSAL # 5**

Citizens First Bank will move Closure post closure into the ICS insurance program.

Motion by Andover to approve the move to accept the additional ICS coverage for that account. Goose Lake seconded. Roll call vote was taken.

Andover – White – Yes  
Goose Lake – Mattis -Yes  
Clinton County -Irwin – Yes

Calamus – Sprague - Yes  
Low Moor – Goldensoph-Yes  
DeWitt – Chrones – Yes

Delmar – Goodall - Yes  
Clinton – Schemers - Yes  
Camanche – Varner -Yes

Motion passes 9-0.

- B.** Landfill Operations Contract Discussion – The landfill operations contract is up June 30<sup>th</sup>. Based on previous discussions, I presume the board would like to go out for bid on this? The problem is that we would be scrambling to get this done and if we didn't award to Rittmer, then we would be up against a very tight clock. Talking with SCS, it was suggested we extend for a year to prepare for a bid next year.

Clinton: would he come back with the same number for another year?

DeWitt: Find out if Rittmer, would extend for one year at current rate.

Seward: Approach and talk about one year agreement at current rate.

SCS will start preparing process for next year.

- C.** Hay ground Update – Our hay ground renter did not want to continue renting the hay ground at the proposed new rate. The notification was rather late by the renter. I plan to send out an RFP for a new renter. My guess is we will not be able to reach the proposed rate we seek.

**EMERGENCY BUSINESS: NONE**

DeWitt made a motion to adjourn; until April 11th, 2024, at the Recycling Center at 6:30 PM. Adjourned at 8:13 PM.