

**CLINTON COUNTY AREA SOLID WASTE AGENCY**  
**JUNE 13, 2024**

8 PRESENT

Chairman Varner called the meeting to order at 6:35 PM. Roll call was taken; those present were;

Clinton - Schemers  
Andover – White  
Goose Lake - Mattis

Clinton County – Irwin  
Calamus – Sprague  
Low Moor - Pray

Camanche - Varner  
Delmar – Goodall

We have 8 votes present; 5 votes needed for majority and 6 needed for a super majority.

Moment of Silence was held in memory of former board member Mike Kearney of Clinton who recently passed away.

Clinton made a motion to approve May 9, 2024 minutes. Andover seconded. Motion unanimously carried.

**AUDIENCE COMMENTS:** NONE

**UNANIMOUS CONSENT CALENDAR:** Clinton County made a motion to approve the Unanimous Consent Calendar. Low Moor seconded. Motion unanimously carried.

**DIRECTOR OF OPERATIONS AND EDUCATION REPORT – Brad Seward**

- A.** Iowa DNR Visit: Appliance Deman. Inspection (6/7) – Last Friday an inspector from DNR Field Office 6 conducted an inspection of the agency’s appliance demanufacturing permit and operation. No immediate issues were disclosed by the inspector. This inspection was done for the permit renewal coming due for appliance demanufacturing.
- B.** Lightning Strike Update – Last week Tuesday evening or Wednesday morning the agency office was struck by lightning again. Nobody was hurt as the strike happened outside of working hours. The scale had to be repaired. Lightning took out a computer, a time clock, three cameras, and a printer. All items had surge protection. Based on the pattern, it appears the energy from the strike traveled through the wired internet and caused problems.
- C.** Clinton Public Library Presentation & Tour – I spoke to a handful of elementary aged students at the Clinton Public Library yesterday. The agency will host a tour for a group from the Library later this month.
- D.** Vocational Rehab Tour – Next week The Clinton office of Iowa vocational rehabilitation will have a group touring our facilities.
- E.** Independence Day Closure – The agency and its facilities will be closed Thursday, July 4<sup>th</sup> in observance of Independence Day.

**ENGINEER SITE REPORT – Seward performed update: ATTACHMENT # 1**

Site-Wide Leachate Assessment: The site visit was completed on June 6th. SCS is starting to form the leachate management improvement options and recommendations

Contract Operations Bid Process: - A draft bid is prepared and is undergoing internal review. Working with attorney to meet requirements and regulations. An in-person pre-bid meeting will be scheduled as part of the bid.

Clinton: we are trying to expedite this. We are working to cut this process back. Looking at five-year contract with two, three-year extensions.

North Leachate Interceptor Trench: A draft bid including specifications, a bid form, and drawings were prepared. During the site visit, the engineering team identified a need for storm water management controls to be added to the bid to minimize erosion above the interceptor trench.

South Leachate Interceptor Trench : SCS is assessing two options. Placing final cover on the south slope to minimize erosion and future seeps; or installing an interceptor trench at the toe of the slope.

Alternative Daily Cover | Run-on and Runoff Control Plan: A draft of the Run-on and Runoff Control Plan will be submitted to the Agency prior to the next Board meeting.

Landfill Monitoring Update : Groundwater sampling and methane monitoring occurred the second week of May. The Spring Sampling Notification is in process.

**LANDFILL OPERATIONS REPORT – Jeff Rittmer of Rittmer, Inc:**

Normal operations. Seward: Had a wind day last week.

**COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS:**

Delmar: I brought a bid for the mowing, spraying of west landfill weeds. Cut trees, etc. Spray for weeds and stumps. Seward: Well within my spending authority.

Clinton: Glad to have everybody here. We've been working hard behind the scenes as Exec Board. Glad we can get some things moving at the board meeting.

**UNFINISHED BUSINESS:**

- A. SCS Permitted Expansion Update - SCS presented earlier this year. I was curious to know if the board has had any thoughts it would like to talk about.

Clinton: we will have the money to pay for this. We have revenue coming in with interest and other items coming in.

Goose Lake: Could lock up our land.

Goose Lake made a motion to move forward with additional permitting for estimated \$526 thousand dollars with SCS. Clinton County seconded. Roll call vote was taken.

Clinton – Schemers – Yes  
Andover – White - Yes  
Goose Lake – Mattis -Yes

Clinton County – Irwin -Yes  
Calamus – Sprague - Yes  
Low Moor – Pray - Yes

Camanche – Varner - Yes  
Delmar – Goodall - Yes

Motion passes 8-0.

- B. Health Insurance Update – The employees have signed up for the AFLAC benefits to round out the Health Insurance.

Camanche: was pushing to avoid a lapse. I think we did that.

- C. Landfill Operations Contract / Bid - The process of preparing for the bid has started. The Executive Board started the process with SCS in the early part of this month. Also, Rittmer has tentatively agreed to continue on a month-to-month agreement to run the landfill in the interim.

Board thanked Rittmer.

Clinton: Hoping to expedite that.

Clinton County: Asking about another meeting, if needed.

Clinton: Asked about state laws about voting over the internet. Clinton County: briefly explained proxy voting.

Camanche: Phone votes?

Seward: Could inquire with county about their ZOOM platform.

**D. Vespene Land Lease**

**PROPOSAL # 1**

Vespene Energy has proposed a spot for its land lease agreement. I wanted to make sure the board is ok with this.

Clinton made a motion to approve the Vespene land lease. Camanche seconded. Roll call vote was taken.

Clinton County – Irwin -Yes  
Calamus – Sprague - Yes  
Low Moor – Pray - Yes

Camanche – Varner - Yes  
Delmar – Goodall - Yes  
Clinton – Schemers – Yes

Andover – White – Yes  
Goose Lake – Mattis -Yes

Motion passes 8-0.

**NEW BUSINESS:**

**A. Wage Resolution for Fiscal Year 2024-2025**

**RESOLUTION #1**

The Executive Board has proposed a 3.5% increase in wages for the Fiscal Year 2025 budget.

Clinton: There was a proposal for 3.5% and 5%. The proposed 3.5% is slightly higher than other local government raises. We're actually in the ballpark on our wages right now.

Camanche: We're closer to the middle of those ranges.

Clinton: pretty hefty raises over the last three years.

Camanche made a motion to approve the wage resolution as presented. Andover seconded. Roll call vote was taken.

Camanche – Varner - Yes  
Delmar – Goodall - Yes  
Clinton – Schemers – Yes

Andover – White – Yes  
Goose Lake – Mattis -Yes  
Clinton County – Irwin -Yes

Calamus – Sprague - Yes  
Low Moor – Pray - Yes

Motion passes 8-0.

**B. Fiscal Year 2025 Budget Proposal**

**RESOLUTION # 2**

Before you is the proposed budget resolution.

Landfill revenues are up to account for the increased tonnage and contract rates coming in. Bank interest rates have taken off and if the trend continues, then it should mean high returns.

On the expense side, the lateral expansion proposals, the leachate interceptor trenches, and an expected increase in covering and compacting expenses are included, which raises the landfill costs.

In the recycling budget there is an increase coming with fuel costs for single stream transportation. That contract is up this winter. We're working on bidding that.

RCC expense is actually slightly down.

Mainly because of the proposed expansion plan costs, we are going to have to borrow about \$375 thousand from reserves to balance the budget.

We're ahead right now \$800K to one million dollars.

Low Moor inquired about trucking our own recycling.

Clinton: We own the trailer.

Andover: would need staff and wages.

Clinton County: Would need truck tractor.

Low Moor: How often? Seward: 4-5 trips per week. Usually, four. Crystal Creek has the contract currently.

The proposed budget was reviewed by the Exec Board and recommended for approval.

Low Moor: I thought we could use that other employee for other things here.

Clinton County: It is the maintenance, insurance, etc.

Low Moor made a motion to approve the FY 2025 Budget resolution as presented. Delmar seconded. Roll call vote was taken.

Andover – White – Yes  
Goose Lake – Mattis -Yes  
Clinton County – Irwin -Yes

Calamus – Sprague - Yes  
Low Moor – Pray - Yes  
Camanche – Varner - Yes

Delmar – Goodall – Yes  
Clinton – Schemers – Yes

Motion passes 8-0.

- C.** Director of Operations and Education Evaluation - Potential Closed Session – Iowa Code § 21.5(1)(i)  
Delmar: "I move that we hold a closed session as provided in section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose performance is being considered to prevent needless and irreparable injury to that individual's reputation, as that individual has requested a closed session." Andover seconded. Roll call vote was taken.

Calamus – Sprague - Yes  
Low Moor – Pray - Yes  
Camanche – Varner - Yes

Delmar – Goodall – Yes  
Clinton – Schemers – Yes  
Andover – White – Yes

Goose Lake – Mattis -Yes  
Clinton County – Irwin -Yes

Motion passes 8-0. Going to Closed Session at 7:11 PM on June 13, 2024.

- D.** Potential Return from Closed Session: 7:33 PM on June 13, 2024.

Roll call was taken; those present were;

Clinton - Schemers  
Andover – White  
Goose Lake - Mattis

Clinton County – Irwin  
Calamus – Sprague  
Low Moor - Pray

Camanche - Varner  
Delmar – Goodall

All eight members are still present.

E. Potential Action: Andover made motion to give the Director of Operations and Education a 3.5% wage increase, starting July 1<sup>st</sup>. Camanche seconded. Roll call vote was taken.

Calamus – Sprague - Yes  
Low Moor – Pray - Yes  
Camanche – Varner - Yes

Delmar – Goodall – Yes  
Clinton – Schemers – Yes  
Andover – White – Yes

Goose Lake – Mattis -Yes  
Clinton County – Irwin -Yes

Motion passes 8-0. Seward thanked the board for the raise.

**EMERGENCY BUSINESS: NONE**

Low Moor made a motion to adjourn; until July 11th, 2024, at the Recycling Center at 6:30 PM. Adjourned at 7:34 PM.