

**CLINTON COUNTY AREA SOLID WASTE AGENCY
AUGUST 8, 2024**

8 PRESENT

Chairman Varner called the meeting to order at 6:31 PM. Roll call was taken; those present were;

Clinton - Schemers
Camanche - Varner
Lost Nation – Gilroy

Clinton County – Irwin
Andover – White
Low Moor - Goldensoph

DeWitt – Chrones
Delmar – Goodall

We have 8 votes present; 5 votes needed for majority and 6 needed for a super majority.

Moment of Silence was held in remembrance of Bob Milroy, Wastewater Reclamation Facility Director with the City of Clinton.

Andover made a motion to approve July 11, 2024 minutes. Clinton seconded. Motion unanimously carried.

AUDIENCE COMMENTS: NONE

UNANIMOUS CONSENT CALENDAR: Clinton County made a motion to approve the Unanimous Consent Calendar. Andover seconded. Motion unanimously carried.

DIRECTOR OF OPERATIONS AND EDUCATION REPORT – Brad Seward

- A. Labor Day Closure – The agency’s facilities will be closed on Monday, September 2nd for Labor Day.
- B. Clinton Site Hay Ground Update – We have reached a tentative agreement with Greg Burken to mow the cap for hay purposes.
- C. Arrival of 444 G John Deere Loader- The new John Deere Loader arrived Friday.

ENGINEER SITE REPORT – Spencer LaBelle of SCS: ATTACHMENT # 1

- A. Site-Wide Leachate Assessment: We are pulling costs together for leachate management alternatives and recommendations. A draft report to the Agency will be submitted prior to the September meeting (Sept. 12th).
- B. Contract Operations Big Process: Pre-bid Meeting was completed on July 29th with two operators attending. RFP Question deadline due by August 13th. RFP Responses are due and Bids opened on August 27th. Consideration for Contract Award at September meeting (Sept. 12th).
- C. North Leachate Interceptor Trench: We are updating the bid to incorporate a more robust surface water management feature to minimize future erosion issues. The bid will be submitted to the Agency for review.
- D. Alternative Daily Cover / Run-on and Runoff Control Plan - The topographic survey was completed on July 17th. We received it July 30th. Adjustments to the Run-on and Runoff Control Plan are being made.
- E. Response to IDNR visit (June 28, 2024) - The topographic survey was completed on July 17th. We received it July 30th. A letter was submitted to the IDNR on July 16th. We are processing the survey at this time to help assess available airspace, management of water within the active cell, run-on and runoff controls, and phasing within the active cell.
- F. Landfill Monitoring Update - The Spring Sampling Notification was submitted on July 25th.

LANDFILL OPERATIONS REPORT – No Report

COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS:

Delmar: Welton landfill has been cut, baled, and spayed the first time. Trees are cut and they have been hit with spray treatment. A second cutting and weed spraying will be done before the frost.

Seward: Amount of project was within Director’s approval amount.

UNFINISHED BUSINESS:

- A. Landfill Operations Contract / Bid Process Update - Two companies attended the mandatory pre-bid meeting, Rittmer Inc. and Waste Tech, Inc./3D Solutions of Denver, Iowa (which operates the Waterloo landfill). The bids are due August 27th. A review of the bids will then take place and the award of the contract is tentatively set for September 12th at the board meeting.

DeWitt: How will this bid information be disseminated to the board before September 12th? Seward: Executive Board developed scorecard.

Clinton County: Once bids are opened, then they are public record, bids open August 27th. E-mail out the scorecard and the two bids.

DeWitt: Give a chance to see those before the actual meeting.

Clinton County: Send out after the bids are open with scorecard.

Clinton: A lot of new information and filled in a lot of gaps.

Clinton County – Two at the pre-bid meeting. Did anybody else request bid documents? Seward: We got a request from Republic Services tonight. They (Republic) did not attend the mandatory pre-bid meeting.

NEW BUSINESS:

- A. Update to Bank Depository Resolution **RESOLUTION # 1**
Working with the State Auditors, their staff wants an updated banking resolution. Apparently, our current resolution is what they or the rules require. Our current resolution mentions maximum amount per account at the designated institution. What the auditors are seeking is a maximum amount of money in the institution.

We would need a resolution to do such.

Low Moor: Do we need to have more than one financial institution? Seward: Not that I’m aware of.

Clinton County: Do we have any dollars anywhere else? No.

DeWitt made a motion to approved the proposed resolution. Delmar seconded. Roll call vote was taken.

Clinton – Schemers - Yes	Clinton County – Irwin - Yes	DeWitt – Chrones - Yes	
Camanche – Varner - Yes	Andover – White - Yes	Delmar – Goodall - Yes	Lost
Nation – Gilroy - Yes	Low Moor – Goldensoph - Yes		

Motion passes 8-0.

B. Update to Financial Assurance Banking Resolution

RESOLUTION # 2

This proposed resolution designates the CDs that we recognize for closure/post closure as such with the state DNR.

Clinton County made a motion to approve the proposed resolution. Low Moor seconded. Roll call vote was taken.

Clinton County – Irwin - Yes
Andover – White - Yes
Low Moor – Goldensoph - Yes

DeWitt – Chrones – Yes
Delmar – Goodall - Yes
Clinton – Schemers - Yes

Camanche – Varner – Yes
Lost Nation – Gilroy - Yes

Motion passes 8-0.

C. Potential Medicare-Eligible Employee Reimbursement Policy PROPOSAL # 1

This proposal sets up a reimbursement for Medicare benefits paid. The amount requested for reimbursement at this time is significantly lower than the insurance being paid for other employees.

DeWitt: I don't know this yet, but does Medicare go up in cost? Camanche: yes.

Clinton County: I don't foresee Medicare going up above regular insurance premiums.

Low Moor made a motion to approve the proposal. Clinton seconded. Roll call vote was taken.

DeWitt – Chrones – Yes
Delmar – Goodall - Yes
Clinton – Schemers – Yes

Camanche – Varner - Yes
Lost Nation – Gilroy - Yes
Clinton County – Irwin - Yes

Andover – White – Yes
Low Moor – Goldensoph – Yes

Motion passes 8-0.

D. Fiscal Year 2023 Audit Proposal

PROPOSAL # 2

I solicited bids from four potential auditing firms. One response was sent back. That was from the State of Iowa Auditor's office. The State has performed our audit the past several years.

Seward said it's about a \$1500 increase.

Clinton County made a motion to approve the State of Iowa Audit Proposal for \$19,405. Andover seconded.

Camanche – Varner - Yes
Lost Nation – Gilroy - Yes
Clinton County – Irwin - Yes

Andover – White – Yes
Low Moor – Goldensoph – Yes
DeWitt – Chrones – Yes

Delmar – Goodall – Yes
Clinton – Schemers – Yes

Motion passes 8-0.

EMERGENCY BUSINESS: NONE

DeWitt made a motion to adjourn; until September 12, 2024, at the Recycling Center at 6:30 PM. Adjourned at 6:48 PM.