

**CLINTON COUNTY AREA SOLID WASTE AGENCY**  
**OCTOBER 10, 2024**

8 PRESENT

Vice-Chairman White called the meeting to order at 6:30 PM. Roll call was taken; those present were;

Clinton - Obren	Clinton County – Irwin	DeWitt – Chrones
Andover – White	Calamus – Sprague	Delmar – Goodall
Goose Lake – Mattis	Low Moor - Goldensoph	

We have 8 votes present; 5 votes needed for majority and 6 needed for a super majority.

Clinton County made a motion to approve September 19, 2024 minutes. Delmar seconded. Motion unanimously carried.

**AUDIENCE COMMENTS:** NONE

**UNANIMOUS CONSENT CALENDAR:** Low Moor made a motion to approve the Unanimous Consent Calendar. Calamus seconded. Motion unanimously carried.

**DIRECTOR OF OPERATIONS AND EDUCATION REPORT – Brad Seward**

**A. ISOSWO/IRA Conference in Dubuque – Update**

I attended the Fall Conference earlier this week. The DNR provided an update on rule revisions and updates. Per the Governor’s Executive Order 10, next year will focus on the solid waste rule revision. Work has already begun. The DNR also moved offices in Des Moines out of the Wallace Building to a new office on Park Avenue. There was also a brief technical update on closure caps and the use closure turf at an Iowa facility.

I also attended a session on disaster debris preparedness and management regarding the tornadoes and floods in Western Iowa.

Also, I attended multiple sessions on team leadership, team building, and retaining younger employees. There was a lot of interesting information on what motivates younger employees versus traditional motivation of older employees.

Spring and Fall conference sites were also announced for 2025. Spring will be in Clear Lake and Fall in Coralville.

- B. Vespene Project Update –** I am passing out information from communication from Vespene. They are still working on funding from the Department of Energy. More information is in the communication.
- C. Recycling Hauling Update –** I am happy to report I am incorrect on the timeline for the trucking contract for single stream recyclables. I initially talked to the board about the contract expiring at the end of this year. After double checking and before any RFP was developed, I found out the contract runs through 2025.
- D. New Part-Time Scale Attendant –** The part-time scale attendant who was just hired is no longer with the agency. We are looking to fill that position once again.

**ENGINEER SITE REPORT – Spencer LaBelle of SCS: ATTACHMENT # 1**

- A. Site-Wide Leachate Assessment -** A draft report to the Agency is being adjusted and going through our internal QMS process
- B. Contract Operations Bid Process -** Notice of Award is being prepared and will be submitted to the Agency.

- C. North Leachate Interceptor Trench - Scheduled with Rittmer with anticipated start date in November.
- D. Response to IDNR visit (June 28, 2024) - Phasing Plan preparation is ongoing . Meeting with Rittmer and Agency to occur in October.
- E. Alternate Daily Cover Run-on / Run-off Control Plan - Plan modified based on updated Phasing Plan
- F. Airspace Calculation - Submitted to the Agency for review.
- G. Landfill Monitoring Update - Leachate pipe cleaning, jetting, and televising ongoing. Inspection of the North unit occurred in September. The monitoring wells at the west site must be removed or maintained. We recommend abandonment. A proposal can be provided for that work.

Seward: Would be good to get a proposal. Board agreed.

**LANDFILL OPERATIONS REPORT** – Seward – Brand new compactor arrived for Rittmer. 826 Caterpillar Model. Large machine. Currently have an 816 Model.

**COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS:** NONE

**UNFINISHED BUSINESS:** NONE

**NEW BUSINESS:**

**A. Airspace Analysis Report**

**ATTACHMENT # 2**

SCS has prepared our airspace analysis report.

LaBelle: Completed using topography collected in July. Compared to remaining waste contours of cells. Remaining rate of life is 3.9 years. Based on 1100 pounds per cubic yard compaction rate.

Rate of waste disposal, types of waste accepted, waste compaction, and volume of daily cover will all affect the life of the cells.

Seward: When do you think e should consider building? Maybe you want to meet with your team, but ultimately, we will need to know.

LaBelle: There are multiple locations that could be filled next and eastern and western cell. We will work to have a recommendation for you.

Clinton County: Two to three options with a potential price tag for each.

Clinton: would size of cell affect the cost? Yes.

Clinton County: would you work with Rittmer on what would work better, too? LaBelle: We can. DeWitt: Would seem reasonable.

Seward: most of western cell has been excavated through borrow dirt process. East cell would be on waste already, so may not involve as much earthwork either. I'm hoping it would bring the cost down.

Clinton County: Permitting locks in control of property? LaBelle: Yes.

DeWitt: Permitting is expensive. We need to spend money best way. Need to start thinking about putting money aside.

- B.** Potential Update to Employee Handbook – We’ve had some things come up recently that again is making the Exec Board and myself question the effectiveness of our handbook. The last revision of the entire handbook was 2014.

With that being said, we been in communication with Amy Reasner of Lynch Dallas Law Firm in Cedar Rapids. Reasner has proposed a revision on the handbook, not to exceed \$2000.

DeWitt made motion approve the handbook revision. Clinton County seconded. Roll Call vote was taken.

Clinton – Obren -Yes  
Andover – White -Yes  
Goose Lake – Mattis -Yes

Clinton County – Irwin - Yes  
Calamus – Sprague -Yes  
Low Moor – Goldensoph -Yes

DeWitt – Chrones - Yes  
Delmar – Goodall - Yes

Clinton: Updating city of Clinton handbook at same time.

**EMERGENCY BUSINESS: NONE**

DeWitt made a motion to adjourn; until November 14, 2024, at the Recycling Center at 6:30 PM. Adjourned at 6:53 PM.