

**CLINTON COUNTY AREA SOLID WASTE AGENCY  
DECEMBER 12, 2024**

8 PRESENT

Chairman Varner called the meeting to order at 6:29 PM. Roll call was taken; those present were;

Clinton - Schemers  
Camanche – Varner  
Goose Lake - Mattis

Clinton County – Irwin  
Andover – White  
Low Moor - Goldensoph

DeWitt – Chrones  
Delmar – Goodall

We have 8 votes present; 5 votes needed for majority and 6 needed for a super majority.

Thanks to everybody who helped with the appetizers and anybody attending is welcomed to partake.

Clinton County made a motion to approve November 14, 2024 minutes. Andover seconded. Motion unanimously carried.

**AUDIENCE COMMENTS:** NONE

**UNANIMOUS CONSENT CALENDAR:** Clinton made a motion to approve the Unanimous Consent Calendar. Andover seconded. Motion unanimously carried.

**DIRECTOR OF OPERATIONS AND EDUCATION REPORT – Brad Seward**

**A. January 2025 Board Meeting – Election of Officers / Board Packets**

A quick reminder to anybody leaving the board to make sure your replacement gets his/her contact information to CCASWA for communications. Otherwise, please make sure your city clerk or responsible official knows to send over the new board member's contact information. January is also typically when the board selects officers.

**B. Christmas & New Years' Holiday Hours**

**ATTACHMENT # 1**

CCASWA's facilities will close at NOON on Tuesday, December 24th, 2024 in observance of Christmas Eve. The Agency will be closed ALL DAY Wednesday, December 25th, 2024 for Christmas Day.

CCASWA's facilities will close at NOON on Tuesday, December 31st, 2024 in observance of New Year's Eve. CCASWA will close ALL DAY on Wednesday, January 1st, 2025 for New Year's Day.

**C. Natural / Real Christmas Tree Disposal**

**ATTACHMENT # 2**

The agency will once again accept real or natural Christmas Trees for free from Clinton County residents from December 26<sup>th</sup> through January 11<sup>th</sup>. These will be ground into wood mulch.

**D. Christmas Light Recycling**

**ATTACHMENT # 3**

Worn out Christmas lights are accepted through the metal recycling program. The wiring contains metal. This program goes for light strands and wiring year-round.

**ENGINEER SITE REPORT – Spencer LaBelle of SCS: ATTACHMENT # 4**

- A. Site-Wide Leachate Assessment -** A draft report has been submitted to the Agency for review. This covers improvements for the North Unit. A South Unit report will be completed after the jetting, cleaning, and televising of the leachate collection pipes are completed. We are working with BWC to make sure they are achieving the lengths we need to clean and televise each pipe. There is a concern that the televising may not be able to reach the lengths we are asking.

Seward: Cleaning is the part required per Iowa code. Televising is helping agency and SCS.

- B. Contract Operations Bid Process -** Notice to Proceed has been provided to Rittmer.

- C. North Leachate Interceptor Trench - The North Leachate Interceptor Trench and rock chute are both installed. A draft report documenting the construction is being prepared and will be submitted to the DNR by the end of the year.
- D. Phasing Plan - Phasing Plan is being adjusted based on preliminary calls with Rittmer.
- E. Alternate Daily Cover Run-on / Run-off Control Plan - Plan modified based on updated Phasing Plan.
- F. Landfill Monitoring Update - Leachate pipe cleaning, jetting, and televising ongoing. BWC plans to be back out in December and SCS will be onsite to evaluate the lengths achieved.

Clinton County asked about the next cell plan. Seward: An e-mail was sent to the board members, after being received from SCS. There was a cost difference of about a half a million dollars between proposed E-2 (East) cell and Phase 3 (West) Cell. Phase 3 is a smaller cell, but has a slightly longer life span and is less expensive. Difference of 4.9 years and 4.1 years of life in those cells.

DeWitt: Wants board to pay attention to that when putting budgets together.

Clinton asked if we wanted decision on that tonight? DeWitt asked if there was a motion?

Clinton made a motion to proceed with planning for the next cell to be Phase 3 cell. Low Moor seconded. Roll call vote was taken.

Clinton – Schemers - Yes  
 Camanche – Varner - Yes  
 Goose Lake – Mattis - Yes

Clinton County – Irwin - Yes  
 Andover – White - Yes  
 Low Moor – Goldensoph - Yes

DeWitt – Chrones - Yes  
 Delmar – Goodall - Yes

Motion approved 8-0.

**LANDFILL OPERATIONS REPORT – NONE**

**COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS:** DeWitt reminded Clinton County about financial responsibility to the agency.

**UNFINISHED BUSINESS:**

- A. Update/Discussion on Potential Revisions to Employee Handbook – A draft of the proposed handbook was sent to me last week. The document is 29 pages. I was hoping to have a committee meet a few times to discuss proposed changes and bring recommendations to the whole board for ultimate approval.

Seward would want group to discuss the proposed changes in sections and bring before the board. Clinton County, Andover, and Camanche volunteered to be on the committee. Clinton wouldn't mind being able to review and will work as an alternate.

**NEW BUSINESS: NONE**

**EMERGENCY BUSINESS:** Indicated Paul Sievers is ending his farm and home tenancy. The house will likely be abandoned once occupancy is over.

DeWitt made a motion to adjourn; until January 9, 2025, at the Recycling Center at 6:30 PM. Adjourned at 6:43 PM.