

CLINTON COUNTY AREA SOLID WASTE AGENCY  
NOVEMBER 13, 2025

8 PRESENT

Chairman Varner called the meeting to order at 6:34 PM. Roll call was taken; those present were.

Clinton County – Irwin	DeWitt – Chrones	Camanche – Varner
Andover – White	Delmar – Goodall	Goose Lake – Mattis
Grand Mound – Lange	Lost Nation - Gilroy	

We have 8 votes present; 5 votes needed for majority and 6 needed for a super majority.

Andover made a motion to approve October 9, 2025, minutes. Delmar seconded. Motion unanimously carried.

**AUDIENCE COMMENTS: NONE**

**UNANIMOUS CONSENT CALENDAR:** Clinton County made a motion to approve the Unanimous Consent Calendar. Andover seconded. Motion unanimously carried.

**DIRECTOR OF OPERATIONS AND EDUCATION REPORT – Brad Seward**

- A. Landfill Permit Renewal – The landfill permit was renewed on October 28<sup>th</sup>. The permit expires in 2030.
- B. Recycling Trucking Contract Renewal – The trucking contract has been renewed for one year and runs until the end of 2026. If the board and carrier choose, then next year another one-year renewal is possible.
- C. Thanksgiving Day Closure – All agency facilities will be closed for Thanksgiving Day, November 27<sup>th</sup>.
- D. December Meeting Date Discussion – I put this in my report because we will have people missing on the normal night and there are also some other conflicts in December. Cannot go the week before.

Dates suggested were the 10<sup>th</sup> or 16<sup>th</sup> of December. Seward will e-mail the board to check on which date is better.

**ENGINEER SITE REPORT – Sean Marczewski of SCS: ATTACHMENT # 1**

- A. Fall 2025 Semi-Annual Inspection – North Unit - Fieldwork for the fall 2025 semi-annual inspection of the north unit was completed on September 2, 2025. The final report was submitted to the Iowa Department of Natural Resources (DNR) on October 31, 2025.
- B. Clinton County Sanitary Landfill – East Site – Permit Renewal - The Landfill permit renewal application was submitted to the DNR on July 24, 2025. The DNR issued, after the 30-day public notice period, the renewed permit on October 28, 2025.
- C. Site-Wide Leachate Assessment: Jetting was completed in the leachate line cleanouts that were located and accessible on August 6, 2025. Grading and road work have been started to allow access to the cleanouts on the south slope of the landfill. It needs to be verified that this work has been completed as in late September soil was needed on the top of the road.

The leachate line that runs through Phase 1A and Phase 2 cells needs to be televised to determine if it is a functioning leachate collection line. There is currently leachate in LS-3 which is preventing running a camera down this line as the liquid will block any meaningful view through the pipe. Therefore, the pump in LS-3 needs to be run to lower the leachate level in the cells prior to televising. Without this information, we do not know if: A portion of Cell 3 can be the cell constructed next year. If the line is blocked, an alternative leachate system will be designed to continue constructing cells to the north. The leachate collection system currently planned needs to be modified through the expansion design.

Gaskets were installed on the LS-1 and LS-2 manholes in September to help prevent overflowing while the pumps aren't running.

The City of Clinton vacuumed out LPZ-1 on October 10, 2025. It has been requested to have Rittmer personnel obtain a liquid level to determine if any sludge remains and what the liquid level is. Marczewski also ran a sewer camera down the pipe and found what appeared to be soil. Getting camera stuck by soil material. DeWitt: won't do any jetting before winter now? Likely not.

- D. North Leachate Interceptor Trench - The Construction Documentation Report has been submitted to the DNR. Seeding occurred on April 18, 2025, by Rittmer. This area will need to be checked during semi-annual inspections to verify adequate vegetation stands prior to the end of the 2-year warranty.
- E. ADC Run-On Run Off Plan - The ADC Run-On/Run Off Plan has been submitted to the CCASWA Director.
- F. Lateral Expansion Plan - The Hydrogeological Work Plan was submitted to the DNR on August 4, 2025, and was approved by the DNR on August 13, 2025. SCS has reached out to multiple drilling contractors for bids, and most are booked or cannot perform the drilling in the time allotted. SCS received one drilling quote back on the day of the meeting and if approved, then work could take place in December.

Clinton County: Could we send out an e-mail chain to determine if we go with said bid? Seward: I would have to report as a meeting with minutes. DeWitt: We could give the Executive Board the power to make said decision. Camanche and Andover (members of the Executive Board along with Clinton, which is absent) agreed they could perform that duty if asked.

Clinton County made a motion to allow the Executive Board the ability to decide on the drilling proposal being facilitated by SCS. Delmar seconded. Roll call vote was taken.

Clinton County – Irwin - Yes  
Andover – White - Yes  
Grand Mound – Lange - Yes

DeWitt – Chrones - Yes  
Delmar – Goodall - Yes  
Lost Nation – Gilroy – Yes

Camanche – Varner - Yes  
Goose Lake – Mattis - Yes

Motion passes 8-0.

Prior to drilling, SCS will scout the proposed drilling locations to make sure they are accessible by a drilling rig.

- G. Airspace Report - Benzing Surveying performed the airspace survey on July 2, 2025.

Survey data was received in late July and has been processed. The final report will be to the CCASWA Director and will be disseminated to the board and Rittmer via e-mail by Seward when it becomes available.

- H. Landfill Monitoring Update - Quarter 4 methane monitoring and fall groundwater sampling were completed on November 7, 2025.
- I. Remote Monitoring Control System - Panel design will be provided for review. Panel construction planned for early December. Install is currently estimated for the week of December 15, 2025.

Seward: was e-mailed specifications report from Sam Rice at SCS. Response is due 11-21-2025. Seward plans to try to talk with Leslie Electric regarding this, too.

Marczewski: may need to address some access to the areas. BJ Bauman of Rittmer requested a map of the areas that need to be addressed.

**LANDFILL OPERATIONS REPORT** – B.J. Bauman of Rittmer – Operations have gone pretty well. Focusing on south face being brought up to grade.

Bauman explained that the remaining cell life is a trapezoid. Not a large area. I want to fill to the west and create a barrier to winter in.

Clinton County: Do we have another area to go to avoid weather issues? Bauman: No, but we have plans. We have asked for some rock and Rittmer, Inc. will bring in some rock material next week, 300-400 tons. Going to add rock.

Bauman: talked about segregating shingles to assist in building road base. Questions came up if DNR would allow stockpiling and segregation of shingles for road building.

DeWitt: prepare to abut up to the next cell? We've pretty much decided which cell to build. Marczewski: We would have to determine if leachate line is compromised. If the line is compromised, then it will likely mean a redesign for the cell.

Clinton County: Asked about the scrap shingles that the future shingle plant may bring in. Bauman: plant won't be online until 2027. The plant will have to get rid of the scrap and that scrap could be used for a beneficial reuse.

Bauman: Phase planning needs to happen fast. If we go to the north, then it will be no issue. If we go to the west, then it will need some information. Seward: Phase 3 would be to the north.

Andover complimented Bauman for bringing some good information.

Bauman talked about plans to fill the next cell with board members. Use of multiple tipping levels.

Bauman will send a tentative fill plan to Seward and SCS next week.

Bauman asked Marczewski about addressing the leachate pipe welds. Bauman wants to cut the pipe and add a fusion coupler to address the welds being hit in the pipe. That would allow closer access on the pipe so a measuring reel could be sent down easier.

DeWitt is concerned about being stuck for a few months and not being able to move forward, based on this issue.

Marczewski wants to run a camera down the line to see where fluid is at.

Bauman is willing to help as long as its not 50 feet of garbage to dig through. Marczewski: may need to shave a ramp in the pipe.

Bauman: What is timeline for new cell? Marczewski: SCS wants to move on this ASAP.

Bauman also asked about pricing E-2 and Phase 3 cells together this next year as an alternative bid. It could provide long-term cost savings, and you don't have to accept the alternate bid. Seward: Operationally, it could provide more flexibility.

Clinton County and Andover liked the idea of looking into the possibility.

Clinton County: asked if there would be any issues permitting two cells. Seward: Likely no issues.

Bauman: Thinks there would be savings by building both cells.

Bauman: Suggests doing a separate liner proposal to the landfill liner companies. So that would eliminate some of the mark up by the potential contractor.

Andover: I think it would be stupid not to look down this rabbit hole. Save money.

Goose Lake: Operations would be easier. Seward: That's my opinion. Could move wet weather areas and have different fill areas. I think we need to look at the possibility of building both cells.

Bauman suggests pulling liner package out of the bid as a separate item.

#### **COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS:**

Andover: I would like to see plan made for the landfill a cross-training plan. I would like to have everybody cross-trained from another division by the end of February. I would like to see the assistant site supervisor hired within 60 days.

Seward: Assistant Site Supervisor's position has been listed again.

Andover: I think it's important and needs to be done.

Andover: Want a third part-timer hired in that timeline as well. If you need help, ask for it.

Clinton County: If there is a hiring problem, then let us know.

DeWitt made a motion to follow the timelines as presented for cross-training (February 28<sup>th</sup>, 2026) and hiring additional staff (60 days). Camanche seconded motion. Roll call vote was taken.

DeWitt – Chrones - Yes  
Delmar – Goodall - Yes  
Lost Nation – Gilroy – Yes

Camanche – Varner – Yes  
Goose Lake – Mattis – Yes  
Clinton County – Irwin - Yes

Andover – White - Yes  
Grand Mound – Lange - Yes

Motion passes 8-0.

#### **UNFINISHED BUSINESS:**

- A. City of Clinton Sludge Plan Update – City of Clinton Sludge Plan Update - This is the portion of the meeting for the city sludge update. 19 loads were brought in during October.

DeWitt asked Rittmer if that amount was manageable for the landfill staff. Bauman: no issues with that amount.

- B. Rittmer Usage of Red Barn / Discussion of Potential Agreement- **PROPOSAL # 1**  
This document was handed out last month and was in the packet this time for review.

Bauman indicated that the agreement is acceptable.

DeWitt: would there be some sort of compensation amount for this? \$1?

Bauman: wants to have access for machinery to be repaired in red barn. Doesn't have good access to the white barn near the highway. If there are problems with staff, contact Bauman to address issues immediately.

Andover: What do we use red barn for? Seward: Haz Mat trailer and sometime tractor and tanker.

Andover: I feel that is we maintain a good working relationship and Rittmer helps in saving facility some money, then have no problem not charging them.

Clinton County made a motion to approve finalizing the Red Barn Agreement with Rittmer, Inc. Delmar seconded the motion. Roll call vote was taken.

Camanche – Varner – Yes  
Goose Lake – Mattis – Yes  
Clinton County – Irwin - Yes

Andover – White - Yes  
Grand Mound – Lange - Yes  
DeWitt – Chrones - Yes

Delmar – Goodall - Yes  
Lost Nation – Gilroy – Yes

Motion passes 8-0.

#### **NEW BUSINESS:**

**A. SCS Airspace Review Discussion / Potential Action** – The airspace discussion took place under the SCS report.

**B. Ethics Policy Discussion / Potential Action**

#### **PROPOSAL #2**

Before you is an ethics policy developed to shore up our handbook and to clarify conflicts of interests. After consultation with the Executive Board, our HR attorney (Amy Reasner at Lynch Dallas Legal) prepared this policy. The Executive Board gave its stamp of approval, and we are now seeking approval from the full board.

Delmar made a motion to approve the Ethics Policy. Andover Roll call vote was taken.

Andover – White - Yes  
Grand Mound – Lange - Yes  
DeWitt – Chrones - Yes

Delmar – Goodall - Yes  
Lost Nation – Gilroy – Yes  
Camanche – Varner – Yes

Goose Lake – Mattis – Yes  
Clinton County – Irwin - Yes

Motion passes 8-0.

#### **EMERGENCY BUSINESS:**

**A. Agency Attorney – New Firm**

Seward: As of November 15, 2025, the law firm, Betty, Neuman & McMahon, P.L.C., will be closing. Our attorney Martha Shaff is joining the firm Shuttleworth & Ingersoll, P.L.C. For the time being at the current office location of Betty, Neuman and McMahon in Davenport.

Our agreement would just go to the new firm.

Goose Lake asked if agency was pleased with services. Seward: Yes.

Delmar made a motion to approve the changeover of Shaff's services with Shuttleworth & Ingersoll. Clinton County seconded. Roll call vote was taken.

Delmar – Goodall - Yes  
Lost Nation – Gilroy – Yes  
Camanche – Varner – Yes

Goose Lake – Mattis – Yes  
Clinton County – Irwin - Yes  
Andover – White - Yes

Grand Mound – Lange - Yes  
DeWitt – Chrones - Yes

Motion passes 8-0.

DeWitt made a motion to adjourn; until December 16, 2025, at the Recycling Center at 6:30 PM. Adjourned at 7:30 PM.