

**CLINTON COUNTY AREA SOLID WASTE AGENCY  
FEBRUARY 13, 2025**

8 PRESENT

Chairman Varner called the meeting to order at 6:30 PM. Roll call was taken; those present were;

Clinton - Schemers  
Camanche – Varner  
Delmar – Goodall

Clinton County – Irwin  
Andover – White  
Grand Mound – Lange

DeWitt – Chrones  
Calamus – Sprague

We have 8 votes present; 5 votes needed for majority and 6 needed for a super majority.

Andover made a motion to approve January 9, 2025 minutes. Clinton County seconded. Motion unanimously carried.

**AUDIENCE COMMENTS: NONE**

**UNANIMOUS CONSENT CALENDAR:** Delmar made a motion to approve the Unanimous Consent Calendar. Andover seconded. Motion unanimously carried.

**DIRECTOR OF OPERATIONS AND EDUCATION REPORT – Brad Seward**

- A. Legislative Update – I am handing out a list of some of the environmental related issues before the Iowa House and Senate.
- B. Clinton City Watch Show Recording – Yesterday, I recorded a City Watch Program with Board Member Schemers. We talked about recycling facts and myths. We also shared tonnage numbers and various tips on recycling. The show will air March 1<sup>st</sup> on KROS.
- C. KROS Radio Show Appearance – January 31<sup>st</sup>, I was on KROS Radio and talked about recycling and other programs here at CCASWA.
- D. Audit Field Work for Fiscal Year 2024 – The audit field work by the State of Iowa Auditor's staff is scheduled for next week.

**ENGINEER SITE REPORT – Christine Collier of SCS: ATTACHMENT # 1**

- A. Site-Wide Leachate Assessment - Seward and SCS have worked through the options for the improvements for the North Unit. RMC upgrade options have been provided to the Agency for review to coincide with North Unit improvements.

A South Unit report will be completed after the jetting, cleaning, and televising of the leachate collection pipes are completed. We have a quote from another local contractor that would like to visit the site the week of the 17th. For televising the main collection pipe in the South Unit and cleaning of the South Unit pipes in the active area, cost is approximately \$18,700. To clean the closed South Unit and North Unit pipes, cost is approximately \$16,250. Cost may change after site visit.

- B. North Leachate Interceptor Trench - The draft CQA report will be submitted to the Agency for review this month.
- C. Phasing Plan - The Agency and Rittmer met on February 10th to discuss the phasing plan.
- D. Landfill Monitoring Update - Well abandonment at the West Site is complete. Quarter 1 methane monitoring was completed on January 27th. A downed tree has damaged monitoring wells on the west side of the North Unit. The Agency is working to remove the tree. Quarter 1 groundwater monitoring is scheduled to take place in March.

DeWitt: Asked what kind of damage took place? Seward: Have to remove tree in better weather to assess any damage to the well.

Delmar: Was it our tree? Seward: No. It was on one of the step out wells on the property to the east. Will have to converse with neighbor.

#### **LANDFILL OPERATIONS REPORT – BJ Bauman of Rittmer, Inc.**

Started month off moving some of the sludge cake back into cell. Also worked on west side getting leachate controlled by current cell. Working on providing a schedule. Must finish some work promised. Placing intermediate cover on west and north side of slope in current cell.

Trash operations going ok. Had some windy days.

Had some personnel changes. Just meeting some gaps in experience. But overall operations going well.

Seward: another road built in cell. Bauman: intermediate cover on two sides of the cell. Road will help with access to next west cell.

Seward: Phase three is general direction of the board (west cell).

Bauman: Covered up wash out on east side of property.

Leachate trench pipe will have temporary cover put on before seeding in spring.

Clinton: Asked about potentially crushing concrete pile. Bauman: explained preliminary pricing, but didn't get the big job, but can bring numbers in for rock created from spent concrete pile. Seward: Not ask much rock purchased in the past few years because we are filling in compacted areas of the landfill.

Bauman: Rittmer working on excess dirt projects. May run a cost analysis with SCS on excess dirt for projects at Agency.

#### **COMMUNICATIONS FROM ANY AGENCY MEMBERS OR THEIR CONSTITUENTS:**

Seward: reminded DeWitt, Camanche, Clinton and Andover reps of budget prep meeting on February 26<sup>th</sup> at 5:30 PM at Agency.

#### **UNFINISHED BUSINESS:**

##### **A. Employee Handbook Update                      ATTACHMENTS # 2, 2A, 2B, 2C**

The committee assigned to this project met in January and talked over the proposed handbook changes. There were only a few changes the committee asked Amy Reasner of Lynch Dallas to consider or make.

- Policy 105 for Outside Employment is being tweaked.
- 301 regarding health insurance is being changed from the redlined copy because of being off the county health insurance plan, the AFLAC stipend, etc.
- Policy 303 Bereavement Policy is being looked at in cases of funerals taking place a long distance away.

Clinton County: It would come down to keeping days the same amount, but affected employee could use vacation or non-paid time off.

Seward mentioned a previous happening where similar scenario with his brother-in-law passing unexpectedly in another state back about ten years ago.

Clinton County: We're a small organization and should show willingness to do what can be done within reason.

Seward: talk was to place that extended time off for bereavement at the request of the Executive Board and so nobody could say Director was/was not favoring an affected employee.

- Policy 312 about FMLA or a Medical Leave Policy will have to be discussed by the whole board.

Seward: Getting away from exact term and verbiage, because organization is too small, even though it is a governmental entity. Corrected version was under handout 2B.

Clinton County: it reasonably follows the FMLA policy without using exact wording.

- Policy 502 regarding safety equipment allowance (which now falls into general clothing allowances) and policy 504 regarding safety meetings will have to be updated. We use virtual meetings.

DeWitt: We should decide on either he/she or they/them and make it uniform and consistent throughout.

Seward: Do we want a recommendation or see it one more time?

DeWitt: Go ahead and prepare final version.

Clinton: approve next month?

Camanche: Go ahead and get ready for approval next month.

**B. City of Clinton Sludge Update –**

Clinton: several months ago, after requests on how to handle this material, the city of Clinton took initiative to give Rittmer direction on how to handle large amount of sewage sludge coming in. We have already 40% lower in tonnage from May of last year. We worked with SCS with their nationwide experts. The program is done and moving forward. There is something in place now on how to handle the sludge.

DeWitt: is it ever going to end? Clinton: two theories on that. Once everything is fully operational, likely in October of this year, some in the city believe we won't have anymore. I'm not completely sold that we won't at least some material coming. It's going to become more solid.

DeWitt: We have to fix what's there? What does that mean?

Bauman: We have five years of sludge. This project made the sludge go up significantly in one year. There's been conversations on how to incorporate this into the garbage, but no definitive answer. There is a pile of this. And Spencer LaBelle with SCS has been outstanding to work with on this project.

Bauman: I'm not challenging the plan of handling going forward. I believe there's maybe 3000 tons on that pile that needs to be incorporated into the trash. DeWitt: How far to move it? Bauman: 500-600 feet. It's still somewhat flowable. Trench filling method is recommended. It's not trash operations. I have to haul and incorporate this into the garbage. I'm doing more work than if it was normal garbage.

DeWitt: How much does this cost? Bauman: I just want paid for what has to be done. Nothing in current contract for this. About \$22 a yard. I don't feel this is on responsibility of Rittmer, Inc.

DeWitt: What is Clinton's position on this? Is there any cost sharing part of this? Clinton: This plan should have been developed back in 2015 when material started coming in. Clinton has no say so where material is/was dumped. I think we were proactive in paying for a plan. Landfill should have been paying for this. That's not on the city.

Clinton County: Have you looked at cost for taking it to Morrison? Clinton: We did. More of a manpower issue taking it there. The big part of the project is done. This is an entire board decision.

DeWitt: What is the actual cost? Bauman: We need to verify what there in the pile. We could do a time and materials method with a not exceed number or we could look at the quantity need to figure out what's there and move it. Worried about potential tracking of material over trench. My guess is \$50K to \$60K.

Andover: Shouldn't run into this again, right?

Bauman: should there be an addendum to the contract? Because if this took a study, then it's not normal trash. I need information from the city of Clinton about moisture for insurance purposes. I need DNR requirements. Seward: No information about testing. DNR Permit simply states 120 tons of Class II Sludge. Clinton: had to be tested at some point. Collier: Must pass paint filter test to even come here.

Clinton: Originally going to ask for a variance to bring in more.

Bauman: I think we need a contract addendum with cost to handle this stuff. I'm not going to move it for \$15 per ton. Clinton: I believe it's in the current contract. Bauman: can't be in current contract if report came out. Bauman: plan needs to be attached to the contract with costs or we just dump it in with regular garbage. Probably not going to have as much coming in.

DeWitt: Do we have a rate for special waste? Seward: this has not been treated as special waste. Ultimately that has to be decided by board.

DeWitt: only continuing until October. Clinton: Probably not that long, but never say never. Consistency will change. Seward: Will become more like a powder to my understanding.

Clinton County: concern is existing pile? Bauman: It's a special operation. We don't want to run into this again. If I need to incorporate this as directed, then I need to be compensated.

DeWitt to Bauman: come back with some numbers.

Bauman explained filling method with trenches. Worried about soft spots. Couldn't keep up with the amount brought in last year.

Grand Mound: If you have to start digging trenches, then that seems special to me.

Bauman: have tried a number of things, including using this as fertilizer over lined cap areas. Didn't work.

DeWitt: could powder be mixed with existing materials to stiffen the piled material? Collier: SCS has discussed this.

Clinton: Coming in drier and at lower volume.

Delmar: come up with a number to solve problem.

Bauman: We'll come up with a proposal to move it and a price per ton going forward. Want to work to start incorporating this in colder weather before rain and precipitation.

Calamus: Would manure spreader work? Bauman: I asked why it can't spread on other cap areas. Seward: Has asked SCS about this. Waiting for answer.

Collier: Are you asking about spreading it on landfill property? Bauman: Yes.

- C. Staffing Update – We are short-handed again, as one of our employees was injured during non-work time. We are also working to prepare somebody to train for a potential replacement in the future. I have talked with the Executive Board after an employee shared an idea to work with a local Temp Service to try hiring a temporary staffer as a trial to hire as a full-timer. To work between and learn both of the affected positions.
- D. BWC Leachate Line Jetting/Camera Work Payment Proposal **ATTACHMENTS #3A, 3B** – I incorrectly stated at the last meeting that we had paid BWC for the partial work on the jetting of leachate lines. An invoice was issued for the work to date. It had not been paid yet as SCS and I were working to assess if the amount asked for synched up with the work performed. I also asked for a detailed invoice from BWC. An email from BWC explaining their side of the story was provided today.

Spencer LaBelle with SCS estimates 27% of the work has been done by BWC. The project was originally estimated to cost \$27,098. The ask is for \$11,710.38 or 43% of the project cost. (\$7316.46 is 27%).

I wanted to let the board help on this decision.

Clinton County: Brush mower and clean out location is on BWC. They bid the project and should have known what they were up against.

Seward: They generally do go work for us on other projects. Generally good to work with. They were unable to meet the distances needed for the project.

Collier: some company will need to finish this project going forward.

DeWitt: between asking and percentage of work finished is about \$4,394 approximately.

Clinton County: 27% is a specific amount. Bid project to complete it. Unable to complete it. We're willing to pay for the 27%.

Clinton County made a motion to pay for the 27% of the work completed (\$7316.46). Camanche seconded. Roll call vote was taken.

Clinton – Schemers - Yes  
Camanche – Varner - Yes  
Delmar – Goodall - Yes

Clinton County – Irwin - Yes  
Andover – White - Yes  
Grand Mound – Lange - Yes

DeWitt – Chrones - Yes  
Calamus – Sprague – Yes

Motion approved 8-0.

## **NEW BUSINESS:**

### **A. SCS Lateral Expansion Plan Proposal**

### **PROPOSAL # 1**

This is the official proposal regarding the go ahead previously given to SCS for the lateral expansion plan. Christine Collier is here to explain.

Seward: This is the official proposal of the project we have generally already giving blessing to.

Collier: have a corrected version with some simple errors changed.

DeWitt: No numbers changed in cost? No.

Clinton: Is this for the additional land permitting? Seward: Yes.

Collier: There is an amendment proposed later for the proposed amount. This is done because of the work we could save from the potential for reduced drilling. One drilling plan would be approved and bid would could have the amendment amount.

Collier: Working with some other companies to get best prices. Getting information, the designing, calculations.

Collier: Want to get through leachate line discovery of issues. To see if clogged or broken.

Clinton County: Asked about timing of this? Discussion took place and looking at 2026 for cell three.

Collier Phasing plan will help with that, too.

DeWitt made a motion to approve the Lateral Expansion plan from SCS for \$316,240 (with hydrogeologic investigation amendment to follow at a later date). Clinton County seconded. Roll call vote was taken.

Clinton County – Irwin - Yes  
Andover – White - Yes  
Grand Mound – Lange - Yes

DeWitt – Chrones – Yes  
Calamus – Sprague – Yes  
Clinton – Schemers - Yes

Camanche – Varner – Yes  
Delmar – Goodall - Yes

Motion approved 8-0.

**EMERGENCY BUSINESS: NONE**

DeWitt made a motion to adjourn; until March 13, 2025, at the Recycling Center at 6:30 PM. Adjourned at 7:53 PM.